



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 01, s. 2021

**ADDENDUM TO DIVISION MEMORANDUM NO. 584, S. 2020 ENTITLED  
“CONDUCT OF SSG/SPG AUTOMATED ELECTION SYSTEM DEVELOPMENT”**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
All Others Concerned

1. Below is the schedule of activities for the conduct of the SSG/SPG Automated Election System Development. Venue is at Hotel Palwa, Dumaguete City.

Phase	Description	Date
I	Systems Analysis	January 5-7, 2021
II-a	Software Development Part I	January 12-14, 2021
II-b	Software Development Part II	January 19-21, 2021
III	Software Testing	January 26, 2021
IV	System Enhancements	January 27-28, 2021
V	Final Testing	February 2, 2021
VI	Finalization	February 3-4, 2021

2. Additional members to the technical working group are as follows:  
Erwin C. Pinuto  
Jeylene E. Cerial
3. Proper COVID-19 health protocols shall be observed.
4. Meals, snacks, accommodation and other incidental expenses shall be charged to the Program Support Funds of the Youth Formation Program while travelling and other incidental expenses shall be charged to school/division MOOE subject to the usual accounting and auditing rules and regulations.



5. Immediate dissemination of and compliance to this Memorandum is desired.

*MP*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

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SP/12-12/SC01/RR/vghk  
January 4, 2021

