



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

27 DEC 2021

DIVISION MEMORANDUM
No. 1064, s. 2021


AVAILMENT OF MONETIZATION OF LEAVE CREDITS

To: Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors/ District In-charge
Elementary and Secondary School Heads
All Others concerned

1. This is to inform that the office is no longer accepting applications for regular monetization as of December 24, 2021.
2. Entitlement to regular monetization is based on the allowable monetization of leave credits each year found in Section 22 of CSC Memorandum Circular No. 41, s. 1998 dated December 24, 1998, as follow:

For regular monetization of leave credits. – Officials and employees in the career and non-career service whether permanent, temporary, casual, or coterminous, who have accumulated fifteen (15) days of vacation leave credits shall be allowed to monetize a minimum of ten (10) days: Provided, that at least five (5) days is retained after monetization and provided further that a maximum of thirty (30) days maybe monetized each year.

3. Further, the grant of regular monetization is subject to the availability of funds and to the guidelines in the grant of the same.
4. For information and dissemination


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
12/27/2021

SPP/JMA-MKP-NLR/Adsp/ry
December 24, 2021



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph