



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

18 FEB 2021

DIVISION MEMORANDUM

No. 108, s. 2021

**DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS  
(Typhoon, Earthquake, Armed-Conflict, & Volcanic Eruption)**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public Schools District Supervisors / District-In-Charge  
District DRRM Coordinators/Alternates  
All Others Concerned

1. In line with the thrust of the Department of Education in promoting safe learning environment, mainstreaming of disaster resiliency to learners, strengthen the disaster preparedness and response to the schools and help our personnel to work together effectively as a team, especially by means of activities and events designed to increase motivation and promote cooperation, the Schools Division of Negros Oriental through the Division Disaster Risk Reduction and Management (DRRM) will conduct a **DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS** on the dates and venues attached to this memorandum.
2. The objectives of this activity are as follows:
  - Explain the DRR Policies, Legal Basis and the DRR Concepts especially those pertaining to the education sector;
  - Identify different Hazards in schools/districts through School Risk Assessment;
  - Create a functional Contingency Plans in every Hazards identified in districts;
  - Identify ways to improve the three Ps (policies, processes and procedures) that can affect productivity; and
  - Finalize District Contingency Plan.
3. Participants are required to bring the following:
  - Laptop with extension wire
  - Existing School/District Contingency Plan
  - Enrollment Data SY 2020-2021 / District Consolidated Enrollment
  - Latest Data on Number of Teaching and Non-Teaching Personnel with contact information
  - Inventory of Response Equipment
4. See attached list of participants.



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

5. Participants to this training are required to bring face masks, face shield and hand sanitizers. Minimum guidelines and protocols set by the DOH, IATF, and other agencies shall be observed at all times during the activity.

6. Participants must pre-register online through [tms.depednodis.net/register](https://tms.depednodis.net/register) and enter the training code **CFA54000C3**.

7. Travelling, board and lodging, and other incidental expenses of the participants shall be chargeable against school MOOE/local funds while meals, snacks and other activity expenses will be charged against DRRM Funds/PPOC Funds all subject to the usual accounting rules and guidelines.

8. For immediate dissemination and compliance.

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

2/18/2021

SPP/APA-FCL-NLR /SGOD /RBP/jrg  
February 17, 2021

District DRRM Coordinator  
District ICT Coordinator  
District Statistician  
School DRRM Coordinator

Herdy L. Barrera, Samar ES  
Ralphmar T. Cadano-Birantangan ES  
Alber N. Galpo, Dablan Provincial CHS  
Marissa C. Cadayona, Abia ES  
Frank Jeffrel Degait, Lapang ES  
Pompeo Binas, Dato ES  
Joshua Jungco, Tampa ES  
Leo Fernando, Insay ES  
Edgar Coniando, Dablan PCHS  
Dennis Pao, Pinayon-an ES

Hazard : Volcanic Eruption  
Venue : MEMS Conference Room  
Date : March 16-18, 2021  
District : Canlanon 2 District

District DRRM Coordinator  
District DRRM Alternate  
District ICT Coordinator  
District Statistician

Mary Ann S. Sebas, Macario Española MS  
Euseo Encarnacion, Budlasan HS  
Jun Rey M. Gobaton, Kalubihan ES  
Lyndie G. Oicena, Macario Española MS

## LIST OF PARTICIPANTS

**Hazard** : **Typhoon**  
**Venue** : **Mabinay 3 District Office**  
**Date** : **March 2-4, 2021**  
**District** : **Mabinay 3 District**

District DRRM Coordinator	:	Ian Sherwin V. Misamis
District DRRM Alternate	:	Rudy A. Bandoquillo
District ICT Coordinator	:	Yves Adrian N. Silva
District Statistician	:	Amethyst Emmylou C. Hongcuay
School DRRM Coordinator	:	Alvin Garabato, Alagasihan ES
		Neil Ian L. Hongcuay, Bulibulihan ES
		Ruben M. Mi-ot, Bugnay ES
		Meil Anthony C. Cadimas, MNHS
		Dwight J. Templado, Mabinay Science HS
		Frank Jason A. Lopez, Manlingay HS

**Hazard** : **Armed Conflict**  
**Venue** : **Mabinay 3 District Office**  
**Date** : **March 2-4, 2021**  
**District** : **Mabinay 4 District**

District DRRM Coordinators	:	Henley L. Barrera, Samac ES
District DRRM Alternate	:	Ralphmair T. Cadano-Binantangan ES
District ICT Coordinator	:	Alcher R. Galpo, Dahile Provincial CHS
District Statistician	:	Marissa C. Cadayona, Abis ES
School DRRM Coordinator	:	Frank Jeffrel Deguit, Lapong ES
		Romeo Binas, Bato ES
		Joshua Jungco, Tampa ES
		Leo Ferando, Inapoy Es
		Edgar Coniendo, Dahile PCHS
		Dennis Pino, Pinayon-an ES

**Hazard** : **Volcanic Eruption**  
**Venue** : **MEMS Conference Room**  
**Date** : **March 16-18, 2021**  
**District** : **Canlaon 2 District**

District DRRM Coordinator	:	Mary Ann S. Señas, Macario Española MS
District DRRM Alternate	:	Elizer Encarnacion, Budlasan HS
District ICT Coordinator	:	Jun Rey M. Gubaton, Kalubihan ES
District Statistician	:	Lyndie G. Gicana, Macario Española MS

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School DRRM Coordinator : Lemylane B. Nemeño, Kalubihan ES  
Junel Cabonilas, Angas-MEMS extension  
Marvin S. Mingao, Macario Española MS  
Maria Perlas Glaiza Saludaquil, Mananawin ES  
Jorge Penkian, JBCMHS- Uptown Annex  
Tresha S. Pacite, Bucalan HS

**Hazard** : **Earthquake**  
**Venue** : **Valencia CES Conference Room**  
**Date** : **March 9-11, 2021**  
**District** : **Valencia District**

District DRRM Coordinator : Edward B. Tan, Bongbong ES  
District DRRM Alternate : Antonio I. Villalon, Badiang ES  
District ICT Coordinator : Israel Aragones, Pulangbato NHS  
District Statistician : Israel Aragones, Pulangbato NHS  
School DRRM Coordinators : Kenneth Garcia, VCES  
RG Olasiman, VNHS  
Ruby Hisoler, BNHS  
Elvonito Pelecer, Malaunay ES  
Regidor Patron, Palinpinon ES.  
Joseph Maquiling, Balili ES  
Jemuel Quitoy, VIVMS.

**Training Team**

Joseph R. Gemina	-	Division Office
Nemillo E. Garsula	-	Jimalalud
Jeofredo C. Dayuday Jr.	-	Bindoy 2
Benjie B. Epis	-	Siaton 3
Henley L. Barrera	-	Mabinay 4
Ralphmair T. Cadano	-	Mabinay 4
Ian Sherwin V. Misamis	-	Mabinay 3
Rudy A. Bandoquillo	-	Mabinay 3
Edward B. Tan	-	Valencia
Antonio I. Villalon	-	Valencia
Mary Ann S. Señas	-	Canlaon 2
Elizer Encarnacion	-	Canlaon 2
Glyndel D. Pastor	-	Ayungon 1
Ruby Ann I. Hisoler	-	Valencia
Herson Taghap	-	Ayungon 2
Stephen Cañada	-	Ayungon 2
Dennis Badoy Pino	-	Mabinay 4