



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

22 MAR 2021

DIVISION MEMORANDUM

No. 207 ,s. 2021

COMPOSITION OF THE DIVISION CONTINUOUS IMPROVEMENT PROGRAM (CI) TEAM

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public School District Supervisors & School Heads
All Others Concerned

1. This is to inform the field of the composition of the Division Continuous Improvement Program (CI) Team, namely;

Team Leader : Dr. Carmelita A. Alcalá, EPS
Members : Ms. Rosela R. Abiera, EPS
Ms. Iryle M. Macahig, EPS II
Mr. Dennis Andalajao, SEPS
Mrs. Jenith C. Cabajon, P 2

2. The Team is expected to attend the Planning Conference for the Continuous Improvement (CI) Programme Enhancement Training, SDO Banner Projects and QA of CI Learning Resource Package on March 25, 2021, 9:00 a.m. to 4:00 P.M. via MS Teams, CI Group Channel (Regional Memorandum No. 0192, s. 2021).
3. Furthermore, this memorandum shall serve as **Official Designation**.
4. For your information and guidance.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SDS/ASDS/CID/NLI/CAA

Date : March 22, 2021



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

MAR 18 2021

REGIONAL MEMORANDUM

No. **0192** , s. 2021

**PLANNING CONFERENCE FOR THE CONTINUOUS IMPROVEMENT (CI)
PROGRAMME ENHANCEMENT TRAINING, SDO BANNER PROJECTS
AND QA OF CI LRP**

To: SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

1. In preparation for the conduct of the Continuous Improvement (CI) Programme Enhancement Training, this Office through the Human Resource Development Division (HRDD)/NEAP-RO7 will conduct a planning conference and quality assurance of CI Learning Resource Package on March 25, 2021, 9:00 a.m.-4:00 p.m at MS Teams, CI Group Channel.
2. This activity aims to ensure a smooth, more effective delivery and implementation arrangements with internal and external stakeholders across governance levels.
3. Attached are the expected participants and program schedule matrix for the information and guidance.
4. CI SDO Focal Person is encouraged to send the list of participants/CI Team for the **CI Enhancement Training** with their email address to rosa.cabotaje@deped.gov.ph on or before March 25, 2021.
5. For queries you may contact Mr. Victor V. Yntig, HRDD Chief/NEAP-RO7 Focal Person and Dr. Rosa H. Cabotaje, Regional CI Focal Person through (032) 414 7324.
6. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V

Director IV *NSP*
Regional Director

STJ/CAE/HRDD/VVY/RHC



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
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Department of Education
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Office of the Regional Director

**PLANNING CONFERENCE FOR THE CONTINUOUS IMPROVEMENT (CI) PROGRAMME
ENHANCEMENT TRAINING, SDO BANNER PROJECTS
AND QA OF CI LRP**

March 25, 2021

MS Teams , 9:00a.m. to 4:00p.m

LIST OF PARTICIPANTS

NAME	DIVISION
Rosemarie Vailoces	Bais City
Emma Artes	Bayawan City
Charnievellé Granado Jocelyn Conta Myrna A. Garcia Norma Lepiten Christopher Unabia	Bogo City
Jupiter Maboloc Evelyn Marapao Generosa Castillo Maria Mei Belano Neil Habuhab Cerlito Romero Leah Vanessa Aton Mary Joy Dumale Rosanna Villaver	Bohol Province
Matilde Duangon Lani Leyson Ma.Luz Paninsoro Ryan Redoblado	Carcar City
Isidore Villaflor Raylene Manawatao	Cebu City
Ma.Socorro Relacion Jocelyn Pacaldo Jesson Albaran	Cebu Province
Genda De Gracia Jasmine Birondo Yvonne Gera Anna Marie C Bandola Anna Liza Mapula	City of Naga
Marlyn Canales Belinda Casona Reynilda Ramoneda Freddie Lavador	Danao City
Rhoda B. Tabares Angelo Sayson	Dumaguete City



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Office of the Regional Director

Estrella Icalina Josebbel Lasconia Laura Aguilar Rachel Chiong	Guihulngan City
Rican Montejo Ma. Socorro Cuizon Dinda Almeda Vivian Taneo	Lapu - Lapu City
Rogelio Garbo Raul Llego Japce P. Manago Maylene Ordilla	Mandaue City
Carmelita Alcalá	Negros Oriental
Marlou Maglinao Angie Maguinsay Maria Enin Cuevas Neddy Arong	Siquijor
Aimee Amistoso Filomina Tangaan Nenita Incog Aquilino T. Milar, Jr.	Tagbilaran City
Glenn Tahanlangit Elvira Vergara Roger Cabanero Rhodafel Palmitos Cecilia Lastimosa Reynold Singco Haraliza H. Ofredo	Talisay City
Jovelyn Quindao Hermelina Bendoy Alvin Alinabon Natividad Simafranca Maria Fe Divera	Toledo City
Elsie Seneris	Tanjay City
All HRDD/NEAP-RO7 Personnel	RO VII

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Director IV
Regional Director

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**PLANNING CONFERENCE FOR THE CONTINUOUS IMPROVEMENT (CI) PROGRAMME ENHANCEMENT
 TRAINING, SDO BANNER PROJECTS
 AND QA OF CI LRP**
 March 25, 2021

MS Teams , 9:00a.m. to 4:00p.m

Program Schedule Matrix

Time	Activities			
9:00 a.m. - 9:30 a.m.	Opening Program and Preliminaries Philippine National Anthem Prayer Acknowledgment of participants Wards of Welcome Statement of Purpose Inspirational Message Presentation of Matrix and Norms Setting			
	- Dr. Leo B. Acibar, SEPS, NEAP -RO7 - Dr. Ricky S. Yabo, EPS II, HRDD - Ms. Helen D. Sabino, EPS, HRDD - Dr. Cristito A. Eca, Assistant Regional Director - Mr. Victor V. Yntig, HRDD Chief/NEAP RO7 Focal Person - Dr. Salustiano T. Jimenez, Regional Director - Dr. Rosa H. Cabotaje, Regional CI Focal Person			
9:30 a.m. - 10:30 a.m.	Overview of SDO Banner Project	Dr. Cristito A. Eca, Assistant Regional Director		
10:30 a.m. - 11:30 a.m.	Presentation of CI Programme Enhancement Training	Chief Victor V. Yntig, HRDD/NEAP -RD7 Focal Person Dr. Rosa H. Cabotaje, Regional CIP Focal Person		
11:30 a.m. - 12 noon	Breakout Session Instruction	Mrs. Helen D. Sabina, HRDD, EPS		
12 noon - 1:00 p.m.	LUNCH BREAK			
1:00 p.m. - 3:00 p.m.	Breakout Session for the Quality Assurance of Continuous Improvement (CI) Programme Learning Resource Package			
	Group	Participants	Facilitator/s	Session/s
	1	Joscebel Laseonia Christopher Unabia Maria Mel Belano Nenita Incog Cecilia Lastimosa	Rosemarie Vailoces Isidore Villaflo Estrella Icalina	Stage 1: Assess Step 1- Get Organized
	2	Ma. Saclaro Relacian Elsie Seneris Evelyn Marapao Neddy Arong	Jocelyn Conta Emma Artes Ms. Helen D. Sabino	Stage 1: Assess Step 2- Talking with the Customers/VOC
	3	Charnievell Granado Aimee Amistoso Angelo Sayson Carmelita Alcalá	Mary Joy Dumale Genda De Gracia Dr. Mitchelin L. Micabani	Stage 1: Assess Step 3- Walk the Process
	4	Yvonne Gera Dinda Almeda Laura Aguilar Maria Enin Cuevas Rhodafel Palmitos	Leah Vanessa Aton Marlyn Canales Dr. Leo B. Acibar	Stage 1: Assess Step 4- Identifying Priority Improvement Areas
5	Rhoda B. Tabares Ma. Socorro Cuizon Jasmine Bironde Maylene Ordilla Aquilino Milar	Cerlita Romero Rican Monteja Dr. Ricky S. Yabo	Stage 2: Analyze Step 5- Root Cause Analysis	



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Group	Participants	Facilitator/s	Session/s
6	Neil Hubahib Lanie Leyson Reynelda Ramonila Jaypee Manago	Rosanns Villaver Vivian Taneo Glenn Tahanlangit	Stage 2: Analyze Step 6- Develop Solutions
7	Ma.Luz Paninsoro Natividad Simafranca Roger Cabanero Haraliza Ofredo	Jupiter Maboloc Angie Manguinsay Generosa Castillo	Stage 2: Analyze Step 7- Finalize Improvement Plan
8	Raylene Manawatao Jocelyn Pacaldo Belinda Casona Rachel Chiong Reynolds Singco	Norma Lepiten Rogelio Garbo Filomina Tanggaan	Stage 3: Act Step 8 - Pilot Solution
9	Ryan Redoble Anna Marie Bandola Freddie Lavador Alvin Alinaba Raul Llego	Mariou Maglinao Myrna Garcia Elvira Vergara	Stage 3: Act Step 9 - Roll Out Solution
10	Jesson Albaran Annaliza Mapula Hermelina Bendoy Marie Fe Divera	Dr. Rosa H. Cabotaje Jovelyn Quindao Matilde Duangon	Stage 3: Act Step10 - Check Your Progress
3:00p.m.-3:50p.m	Back to Picnary - Presentation of Outputs		
3:50p.m. - 3:55 p.m	Ways Forward - Chief Victor V. Yutig		
3:55p.m.-4:00p.m	Closing Prayer - Dr. Mitchel L. Micabani, EPS, HRDD		

Emcee: Mr. Rosario M. Pagal, Jr.
 HRDD Staff

Documenter: Mrs. Roselle S. Aguilar
 Dorm Manager II
 Logistics: Mr. Ferdinand Alba, NEAP-RO7 Staff


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