



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division  
 Superintendent

30 MAR 2021

DIVISION MEMORANDUM  
 No. 227, s. 2021

To: Assistant Schools Division Superintendent  
 Chief, CID and SGOD  
 Education Program Supervisors/ Division Coordinators  
 Public Schools District Supervisors/ District In-Charge  
 All Others Concerned

**SCHEDULE of VIRTUAL INTERVIEW & SUBMISSION OF VIDEO-RECORDED  
 TEACHING AND SKILL DEMONSTRATION OF TEACHER APPLICANTS in  
 KINDERGARTEN, ELEMENTARY, JUNIOR & SENIOR HIGH SCHOOLS  
 for SY 2021-2022**

1. This office announces the schedule of **virtual interview** and submission of **thirty-minute video-recorded** teaching and skill demonstration of teacher applicants in Kindergarten, Elementary, Junior and Senior High Schools as follows:

Activity	Date	Venue
1. Submission of letter of intent for the retention of scores <b>(for 2020-2021 ranking only)</b> in the interview and demo (teaching & skill) addressed to the Schools Division Superintendent	April 7, 2021	Division office
2. Virtual interview	April 27-29	googlemeet.com
3. Submission of video-recorded teaching & skill demonstration	April 12, 2021 April 16, 2021	District Office Division office thru the PSDS

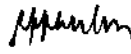
2. Applicants who opt to retain their scores in the interview, demonstration in teaching and skill for the year 2020-2021 **(only)** may express their intent thru a letter addressed to the Schools Division Superintendent.
3. All teacher applicants who submit for virtual interview are requested to download the **google meet or zoom application** and keep posted through their mobile phone for further instructions. The link will be texted thru their given phone number by the interviewers.
4. Thus, all the applicants who have changed their mobile number other than the ones found in their PDS are advised to inform this office on their new contact number for



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the link. They are requested to secure strong internet connection on the day of the interview and shall apply their 21<sup>st</sup> century skills in complying the process.

5. For the teaching and skill demonstration, applicants are instructed to **video-record** their **teaching demonstration** for thirty (30) minutes only from the start of the lesson up to the closure. A soft-copy of the detailed lesson plan shall also be submitted.
6. The **video-recorded teaching demonstration, skill demonstration**, and a **soft-copy of the detailed lesson plan** shall be placed in a **flash drive (usb)** putting the applicant's full name and grade level applied for as the **file name** which will be submitted to the District office on or before **April 12, 2021** and shall be submitted to the division office on or before **April 16, 2021** thru the District Supervisors.
7. The skill demonstration is only for those applicants who do not have TESDA National Certificate but have submitted a certificate of training/seminar for ten (10) or more days. The applicants shall prepare the materials needed on the skill to be demonstrated as indicated in the submitted certificate.
8. The Public Schools District Supervisors/In-Charge (PSDSs/DICs) are requested to disseminate this memo to all the district applicants, facilitate the checking of the applicants' file thru the District ICT coordinator, and acceptance of all video-recorded demonstrations to be placed in **external drive**, charged to the School MOOE/local funds. This will be submitted to the division office thru the office of the PSB committee chair.
9. Applicants who cannot submit for **online/virtual interview** on the assigned schedule **forfeit their chance for the interview** while those who cannot submit their **video-recorded teaching and skill demonstration** on the deadline shall not be accepted except in very remote cases and only upon submission of documentary evidence to determine the validity of the situation when they can be given consideration.
10. Please contact **Ms. Sheena Lee B. Torres** thru her mobile phone at **09756941335** or **Miss Mariei Timonan** for inquiries, only during office hours.
11. Wide dissemination of this memorandum is desired.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent