



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of negros oriental

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
No. 33 , s. 2021

20 JAN 2021

**REPORTING OF ICT GADGETS DONATED BY LGUs AND OTHER DONORS  
DURING THE COVID-19 PANDEMIC**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ DICs  
Elementary and Secondary School Heads  
District ICT Coordinators  
All Others Concerned

1. The **Department of Education (DepEd)** through the Office of Undersecretary Alain Del B. Pascua, intends to have an accurate record of materials and gadgets donated to public schools and offices. This is also to recognize entities and individuals who support and contribute to the needs of basic education in the country during the COVID-19 pandemic for the period March 2020 to January 2021.
2. In view of this, all School Heads are directed to report any ICT Gadgets donated by LGUs and other Donors in the aforementioned period. Provide details of donated ICT gadgets as follows:
  - a. Donor
  - b. Name and specifications of ICT gadget
  - c. Number of items
  - d. Value/ Estimated Amount
3. Hand in your report to your School ICT Coordinators who will accomplish the Online Form today. Link of the form is already shared to the District ICT Coordinators.
4. For immediate dissemination and compliance.

For the Schools Division Superintendent:

  
**NILITA L. RAGAY, EdD**

OIC - Assistant Schools Division Superintendent  
Office In-Charge 1/19/2021

SPP/OSDS-ICT/RVG/gao



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director


**REGIONAL MEMORANDUM**

No. 3025 s. 2020

**REPORTING OF ICT GADGETS DONATED BY LGUs AND OTHER DONORS  
DURING THE COVID-19 PANDEMIC**

**TO :** Schools Division Superintendents  
ESSD and SGOD Chiefs  
Public Schools District Coordinators  
Principals, School Heads and Teacher-in-  
Charge Division and School IT Officers  
All Others Concerned

1. The Department of Education (DepEd) through the Office of Undersecretary Alain Del B. Pascua, intends to have an accurate record of materials and gadgets donated to public schools and offices. This is also to recognize entities and individuals who support and contribute to the needs of basic education in the country during the COVID-19 pandemic for the period March 2020 to January 2021.
2. In view of this, the Schools Division Superintendents including its schools are hereby directed to provide details of donated ICT gadgets :
  1. Donor
  2. Name and specifications of ICT gadget
  3. Number of items
  4. Value/Estimated Amount
3. The concerned offices should directly input the requested information at [\[Link\]](#) not later than January 18, 2021 (Monday). Kindly note that the link provided directs users to a survey which may be accessed through Microsoft 365 with prescribed DepEd email addresses.
4. It is also requested that the Division Offices shall submit a summary (same information provided to the CO) to the Office of the undersigned on or before January 19, 2021 at email add: [zaldztian@yahoo.com](mailto:zaldztian@yahoo.com), for record and monitoring purposes of the Region.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director III  
OIC-Regional Director