



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

16 JUN 2021

DIVISION MEMORANDUM
No. 398 s. 2021

**DIVISION PROTOCOLS AND MEASURES IN ADHERENCE TO MODIFIED ENHANCED
COMMUNITY QUARANTINE (MECQ) CLASSIFICATION**

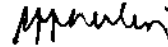
To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Others Concerned

1. This office hereby informs the field on the protocols and measures in adherence to modified enhanced community quarantine (MECQ) classification effective June 16-30, 2021 as follows:
 - 1.1. Schools and offices shall be operational and observe official time within the duration;
 - 1.2. Teaching and non-teaching personnel who are with immunodeficiency, comorbidity, and other health risks, including pregnant women are **REQUIRED TO STAY AT HOME** and will be on work-from-home arrangement;
 - 1.3. Schools, community learning centers (CLCs), and division office shall observe a two-day onsite and three-day work-from-home (WFH) arrangement in a week;
 - 1.4. School Heads and section heads shall be responsible in the preparation of the work schedule of their personnel;
 - 1.5. Personnel who are on work-from-home arrangement are expected to be accessible through communication means to address any urgent need that will require their attention; and
 - 1.6 Personnel shall accomplish the Workweek Plan (WWP) and individual Daily Log and Accomplishment Report (IDLAR).
2. The distribution and retrieval of self-learning modules (SLMs) shall continue. The school shall strategize different measures to minimize crowding of parents. Health protocols shall be strictly observed.
3. The Public Schools District Supervisors shall strictly monitor the compliance of the schools and ensure that there is no disruption on the delivery of basic education without compromising the health and safety of the teachers and parents.




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4. Personnel who physically report for work within the duration shall be granted hazard pay pursuant to Administrative Order No.26 and Budget Circular No.2020-1, and as guided by the OUF Memoranda 2020-0128 and 2020-0170 subject to availability of fund.
5. This is also to reiterate the reminder that all DepEd personnel are to always observe all precautionary measures to contain the infection and avoid transmission among our personnel and the community that could further hamper service delivery in our offices, schools, and CLCs.
6. For information, guidance, and compliance.



SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent



SPP/MKP-JMA-NLR/OASDS-A/JMA
June 15, 2021



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