

Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division of negros oriental

**Office of the Schools Division Superintendent**

05 JUL 2021

DIVISION MEMORANDUM

No. 453, s. 2021

**SERIES OF RESEARCH WRITING WORKSHOP ON THE PREPARATION OF COMPLETED ACTION/BASIC RESEARCH REPORT FOR SEF 2019 GRANTEES**

To: OIC - Assistant Schools Division Superintendents  
 Chiefs, CID and SGOD  
 Public Schools District Supervisors/Districts-In-Charge  
 Schools Division Research Committee (SDRC)  
 SEF 2019 Grantees  
 All Others Concerned

1. The Department of Education continuously promotes and strengthens the culture of research in basic education through various research initiatives amidst the COVID-19 pandemic.
2. In this connection, a Series of Research Writing Workshop on the Preparation of Completed Action/Basic Research Report for SEF 2019 Grantees shall be conducted by the SGOD Planning and Research section this July, via Microsoft Teams or Google Meet.
3. The virtual workshop series will follow the schedule and details presented below:

<b>Date and Time</b>	<b>Topic</b>	<b>Participants</b>	<b>Online Platform</b>
6 July 2021 (1:30 – 4:00 p.m.)	Formatting Guidelines Referencing / Citations	<b>ALL</b> Action and Basic Research Grantees <i>(including all the PSDS grantees)</i>  Research Coordinators	Microsoft Teams
9 July 2021 (1:30 – 4:00 p.m.)	Introduction	<b>Action</b> Research Grantees  Research Coordinators	Google Meet
13 July 2021 (1:30 – 4:00 p.m.)	Introduction	<b>Basic</b> Research Grantees  Research Coordinators	Google Meet
16 July 2021 (1:30 – 4:00 p.m.)	<ul style="list-style-type: none"> <li>• Research Methodology and Discussion of Results, Reflections/Conclusion and Recommendations</li> <li>• Action/Advocacy Plan</li> </ul>	Action and Basic Research Grantees  Research Coordinators	Google Meet



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4. The participants (see Annex A) are encouraged to use a laptop/desktop with a stable internet connection during the activity.
5. This activity is designed exclusively for participants listed in Annex A of this memorandum. Attendance will be checked regularly during the scheduled workshop. **Sit-ins during the workshop sessions are not allowed.**
6. Participants who have attended all the sessions will receive a Certificate of Participation. Those who missed even one (1) session will only receive a Certificate of Attendance.
7. The link for the virtual sessions and instructions to join the Google classroom will be provided to the participants.
8. For your guidance and strict compliance.

*Senen Paulin*

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SPP/FCL-NLR/SGOD/RBP/dph



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## ANNEX A: LIST OF PARTICIPANTS

Adviser: SDS Senen Priscillo P. Paulin, CESO V  
 SDRC Chair: Dr. Joelyza M. Arcilla, ASDS  
 SDRC Co-Chair: Dr. Rachel B. Picardal, SGOD Chief  
 SDRC Co-Chair: Dr. Nilita L. Ragay, CID Chief/ASDS  
 SEPS Planning & Research: Dae P. Habalo

NO.	RESEARCH PROPONENTS	DISTRICT/OFFICE	ROLE	CATEGORY
1	Dan P. Alar	CID Division Office	Grantee	Action
	Iryll Mae S. Macahig	SGOD Division Office	Grantee	
2	Dennis Charl F. Andalajao	SGOD Division Office	Grantee	Basic
	Regina Clarina E. Empeso		Grantee	
3	Joseph R. Gemina	SGOD Division Office	Grantee	Action
4	Aia A. Baylon	Mabinay I	Grantee	Action
	Jenny Rose S. Sumagaysay		Research Coordinator	
5	Dominador E. Bersa	Manjuyod II	Grantee	Action
	Zacky Zacarias L. Cadorna		Research Coordinator	
6	Eden A. Cabugnason	Bindoy II	Grantee	Basic
	Segundino Deles Jr.		Research Coordinator	
7	Leonivel L. Secusana	Ayungon II	Grantee	Basic
	Agnes B. Taub	Ayungon I	Grantee	
8	Henriquito C. Tepacia	Bindoy I	Grantee	Action
	Aidelyn Dela Pena		Research Coordinator	
9	Juacrisa D. Balbon	Manjuyod II	Grantee	Action
	Lady Lou Cabual	Manjuyod I	Research Coordinator	
10	Judee Rose S. Pada	Sibulan II	Grantee	Action
	Rolan C. Eullaran		Research Coordinator	
11	Sonny V. Uy	Sta. Catalina I	Grantee	Action
	Gerardo Paltingca Jr.		Research Coordinator	
12	Mary Ann N. Solomon	Bacong	Grantee	Action
	Josephine V. Austero		Research Coordinator	
13	Heide E. Petras	Siaton IV	Grantee	Basic
	Jovilyn B. Deposoy		Grantee	
14	Constance Joy E. Sarne	Siaton I	Grantee	Action
	Joan Bubuli Valencia		Research Coordinator	
15	Renato G. Tano	Sta. Catalina IV	Grantee	Action
	William Lyn B. Lor		Research Coordinator	
16	Beda Jovenciana A. Davad	Dauin	Grantee	Action
	Catherine A. Credo		Research Coordinator	
17	Nida L. Bersabal	Amlan	Grantee	Basic
	Airiz Mae Y. Geonzon		Grantee	
18	Sofia P. Corsame	San Jose	Grantee	Basic
	Gil S. Dael		Research Coordinator	



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