



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

DIVISION MEMORANDUM

No. *495*, s. 2021

**DIVISION GUIDELINES ON THE POSTPONEMENT/RESCHEDULING
OF L&D AND OTHER ACTIVITIES**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Division Education Program Supervisors/Education Program Specialist
Public Schools District Supervisors/District In-Charge
All Others Concerned

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1. This office hereby issues the **Division Guidelines on the Postponement/Rescheduling of L&D and Other Activities** to monitor the implementation of different L&D and other activities.
 2. In case of postponement /rescheduling, Program Owner must make the request following the template in Annex A, with the attached memorandum (addendum/corrigendum) for reference.
 3. For your guidance and compliance.

SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

7/14/2021

15 JUN 2021

SPP/ MKP-JMA-NLR/OASDS-A/ JMA/ slbt



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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

(Annex A)

REQUEST FOR POSTPONEMENT/ RESCHEDULING OF L & D AND OTHER ACTIVITIES

L&D/ ACTIVITY	APPROVED DATE/VENUE		CHANGED DATE/VENUE		REASON
	Date	Venue	Date	Venue	

Remarks: **Attached is the memorandum (addendum/corrigendum) for reference.**

Requested by:

Program Owner

Noted by:

PMIS Division Coordinator

Supply Officer

APPROVED:

MR. SENEN PRISCILLO P. PAULIN CESO V
Schools Division Superintendent



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