



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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Office of the Schools Division Superintendent

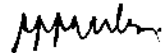
DIVISION MEMORANDUM  
NO. 511 s. 2021

**VACANT POSITIONS IN THE DEPARTMENT OF EDUCATION REGIONAL  
OFFICE VII**

To : Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Public Schools District Supervisors/District In-Charge  
All Others Concerned

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1. Attached is Deped Regional Memorandum No. 0589, s. 2021 announcing the Vacant Positions in the Department of Education Regional Office VII, for everyone's information and guidance.
2. For details, please see attached communication.
3. Wide dissemination of this memorandum is desired.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

7/16/2021

SPP/JMA-MKP-NLR/AdSP/LBY/jdjaz  
July 16, 2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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6 JUL 2021



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS

REGIONAL MEMORANDUM  
 No. 0000, s. 2021

**Announcing the Vacant Positions in the Department  
 of Education Region VII**

To: Schools Division Superintendents  
 All Others Concerned

1. The Department of Education- Regional Office VII (DepEd-RO VII), through the Human Resource Merit Promotion and Selection Board (HRMPSB), announces the following vacant positions:

Position Title	Qualification Standards				Place of Assignment
	Education	Training	Experience	Eligibility	
Education Program Specialist II	Bachelor's Degree in Education or its equivalent	4 hours of relevant training	2 yrs. experience in education, research, development, implementation and other relevant experience	RA 1080 (Teacher) or Career Service (Professional)/Second Level Eligibility	DepEd RO7- Human Resource Development Division
Administrative Officer II	Bachelor's Degree	4 hours of relevant training	1 yr. of relevant experience	Career Service (Professional)/Second Level Eligibility	DepEd RO7- Administrative Services Division
Administrative Officer II	Bachelor's Degree	4 hours of relevant training	1 yr. of relevant experience	Career Service (Professional)/Second Level Eligibility	DepEd RO7- Administrative Services Division
Draftsman II	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 yr. of relevant experience	Career Service (Sub-Professional) Draftsman or Illustrator MC 11,2. 1996 First Level Eligibility	DepEd RO 7- Education Support Services Division

2. Interested qualified applicants (only those who meet the education, experience, training and eligibility requirements indicated in the qualification standards) regardless of gender, civil status, age, disability, ethnicity, members of the Indigenous Communities, and



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those from any Sexual Orientation and Gender Identities and Expression (SOGIE) shall submit scanned copies of the following documents, to wit:

- 2.1 Letter of Intent;
- 2.2 Duly accomplished Personal Data Sheet (DPS)/CSC Form 212;
- 2.3 Transcript of Records/ School Records;
- 2.4 Certificate of Eligibility;
- 2.5 Service Record/ Certification of Employment;
- 2.6 Performance rating for the last three (3) rating period prior to the screening;
- 2.7 Certificate of Training/ Seminars Attended (at least 3-day duration to include Scholarship Programs, Short Courses, Study Grants, and Chairmanship/Co-chairmanship in a Technical Planning Committee)
- 2.8 Outstanding Accomplishment/s (if any); and
- 2.9 Notarized Omnibus Sworn Statement. (attached as Enclosure 1)

3. The scanned copies of required documents shall be submitted through this link: <https://region7.deped.gov.ph/join-us/> on or before July 30, 2021.

4. Qualified applicants shall be notified through the email address or contact numbers indicated in their accomplished Personal Data Sheet (DPS)/CSC Form 212.

5. For inquiries, you may contact the DepEd RO VII HRMPSB Secretariat through telephone number: (032) 414 7366 or email address: [hrmpsb.ro7@deped.gov.ph](mailto:hrmpsb.ro7@deped.gov.ph).

6. Expenses incurred by the HRMPSB relative to the conduct of the selection process are charged against the Regional MOOE, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of this Memorandum is desired.



**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

## AFFIDAVIT OF AUTHENTICITY AND VERACITY

I \_\_\_\_\_, Filipino, of legal age, with permanent address at \_\_\_\_\_, after being sworn to in accordance with law, hereby depose and state:

1. I am applying for the position of \_\_\_\_\_ pursuant to the posted vacant positions of the Department of Education Region VII.
  
2. I have submitted the following documents as part of the requirements for my application (enumerate):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. I am executing this Affidavit to attest to the authenticity and veracity of all the foregoing documents.

By executing this Affidavit, I hereby authorize the DepEd RO7 HRMPSB to verify the authenticity of the above mentioned documents.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021 at \_\_\_\_\_ Philippines, affiant exhibiting to me his/her Valid ID \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_

Notary Public

Doc. No.  
Page No.  
Book No.  
Series of 2021.