



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

**Office of the Schools Division
Superintendent**

27 JUL 2021

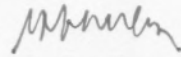
DIVISION MEMORANDUM

No. 534, s. 2021

**REVISED REGISTRATION FORMS (AUR, AAR, and ASR) AND SEX DISAGGREGATED
DATA MODE**

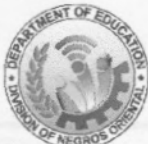
To : Assistant Schools Division Superintendents
: CID & SGOD Chiefs
: Division Education Program Supervisors / Education Program Specialists
: Public Development Officers
: District Supervisors / Districts In-Charge
: Teaching / Non-Teaching Personnel
: All Others Concerned

1. Attached is the Regional Memorandum No. 0615 s. 2021, dated July 14, 2021 re:
Revised Registration Forms (AUR, AAR, and ASR) And Sex Disaggregated Data Mode,
content of which is self explanatory.
2. For details, please see attached said memorandum.
3. Immediate dissemination of this Memorandum is desired.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

7/26/2021

SPP/MKP-JMA -NLR/SGOD/RBP/gat
July 26, 2021



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

JUL 23 2021

REGIONAL MEMORANDUM
No. 0615, s. 2021

**REVISED REGISTRATION FORMS (AUR, AAR, and ASR) AND SEX-DISAGGREGATED
DATA REPORT**

To: Schools Division Superintendents
All Concerned

1. This Office disseminates the BSP National Memorandum No. 52, s. 2021 dated July 14, 2021 signed by Sec. Rogelio S. Villa, Jr., Secretary General, BSP National Office, relative to the "*Revised Registration Forms (AUR, AAR, and ASR) and Sex-Disaggregated Data Report*", for information and guidance of all concerned.
2. For more details, please see attached said memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

RD:STJ/CAE
jpp



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
Email Address: region7@deped.gov.ph



Boy Scouts of the Philippines

National Office

181 Natividad Almeda-Lopez St., Ermita, 1000 Manila
PO Box 1378, Manila CPO, Philippines
E-mail: bsp@scouts.org.ph
Website : www.scouts.org.ph
Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577

14 July 2021

NATIONAL OFFICE MEMORANDUM

Number 52 Series 2021

TO : REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES,
AND OFFICERS-IN-CHARGE

SUBJECT : REVISED REGISTRATION FORMS (AUR, AAR, and ASR) AND
SEX-DISAGGREGATED DATA REPORT

1. Pursuant to Republic Act (RA) No. 9710 or the Magna Carta of Women which mandates all agencies to review and revise their judicial and administrative forms to harmonize their database and to generate sex-disaggregated data (SDD), the Boy Scouts of the Philippines (BSP) reviewed and revised the forms that are being used in membership registration and reporting, viz:
 - a. Application for Unit Registration (AUR);
 - b. Application for Adult Registration (AAR); and
 - c. Application for Additional Scout Registration (ASR).

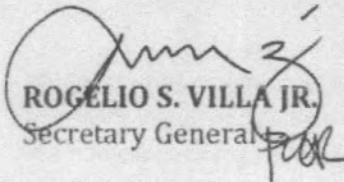
The copy of the revised forms and SDD reports are attached herewith.

2. The Application for Unit Registration (AUR) Form shall be used solely for the registration of Scouts.
3. The Application for Adult Registration (AAR) Form shall be used for the registration of adults only with the improved Safe From Harm commitment of Adults in Scouting, e.g. Institutional Scouting Representatives, Unit Leaders, Local Council Executive Board Members, Commissioners, Lay Leaders, and other adult members.
4. The Local Council shall summarize the membership registration of Scouts and adults in the monthly Membership Registration and Statistical Report (MRSR) and submit the MRSR to the Regional Office (RO) for consolidation.

A handwritten signature in black ink, appearing to be 'J. Tol'.

5. Local Council shall generate their own Sex-Disaggregated Data (SDD) file for their own use and reference purpose. Copy of the SDD Reports shall be submitted every 15th day of the following month as scheduled, to GAD Office - Administrative Division, BSP National Office, Manila, at gad.bsp@gmail.com copy furnished bsp181hrmo@gmail.com.
6. The SDD can be used by the LCs and ROs as reference for the development of gender-responsive and -inclusive scouting activities.
7. For more information on the SDD reports, please contact gad.bsp@gmail.com.

For your information, guidance and compliance.


ROGELIO S. VILLA JR.
Secretary General

cc: Office of the National President
Office of the Secretary General
Division Directors
GAD Office
Central Records
File



BOY SCOUTS OF THE PHILIPPINES

181 Natividad Almada-Lopez Street, Ermita, Manila 1000

ANNEX A

LOCAL COUNCIL COPY

APPLICATION FOR ADULT REGISTRATION

AAR No. _____

Name: _____ Sex: _____ Civil Status: _____
Surname First Name M.I

Tenure in Scouting _____ Membership Card No. _____ Expiration Date _____

To serve as: _____
Scouting Position Unit No.

Sponsoring Institution _____

Council _____

Mailing Address: _____

Date of Birth: _____ Place of Birth: _____ Religion: _____

Profession/Occupation: _____ Position/Title: _____

Other Affiliations: _____ Registration status: New Reregistering

SAFE FROM HARM

World Scouting emphasizes that the achievement of Scouting's Mission makes it essential for the Movement to provide young people with a "safe passage" based on respect for their integrity and their right to develop in a non-constraining environment. The Boy Scouts of the Philippines implements "Safe from Harm" on the conviction that all adults and children have a right NOT to be abused. This is a fundamental human right. Abuse can take the form of bullying, physical abuse, emotional abuse, neglect, sexual abuse and exploitation. It is important to note that young people can suffer from one or a combination of these forms of abuse. Abuse can take place at home, at school or anywhere young people spend time. In the great majority of cases, the abuser is someone the young person knows, such as a parent, teacher, relative, leader or friend. The main objective is to ensure that no one will be exposed to abuse. Good child protection practice means making sure that everyone is aware of signs of potential abuse. It is based upon the Declaration on the Rights of the Child and Human Rights.

I hereby commit and fully subscribe to the existing Safe From Harm Policy of the Boy Scouts of the Philippines, and that I hereby absolve and free the BSP from any liability arising from any of my acts contrary to the policy. I hereby accept that the BSP may immediately revoke my registration as an adult leader upon violation of such policy.

Signature Over Printed Name

REGISTRATION FEES	
<i>Please check one;</i>	RATE
<input type="checkbox"/> LCEB Members	500.00
<input type="checkbox"/> UL/AUL	60.00
<input type="checkbox"/> Lay Leaders	100.00
AMOUNT PAID	_____
Paid Under OR. No. _____	Date _____

LOCAL COUNCIL OFFICE ACTION	
Processed : _____	_____
Registration Officer	Date
Approved : _____	_____
Council Scout Executive	Date

REGIONAL OFFICE ACTION	
Checked : _____	_____
Registration Officer	Date



BOY SCOUTS OF THE PHILIPPINES

181 Natividad Almada-Lopez Street, Ermita, Manila 1000

ANNEX B
 LOCAL COUNCIL COPY

APPLICATION FOR ADDITIONAL SCOUT REGISTRATION

ASR No. _____

NOTE: 1. Scouts to be registered will have the same date of expiration as the other Scouts in the Mother Unit.
 2. Registration status **N** - New **RR** - Reregistering

Date Applied _____

Sponsoring Institution _____ Unit No. _____ Local Council _____
 Unit: Langkay Kawan Troop Outfit Circle Nature: School-based Community-based

Surname, Given Name, M.I	Registration Status	Age	Sex	Membership Card No.	Highest Rank Earned	Number of years in Scouting
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Number of Scouts: Male Female

REGISTRATION FEES		LOCAL COUNCIL OFFICE ACTION	
	RATE	AMOUNT	
Total Number of Scouts: _____	50.00	_____	Processed : _____ Registration Officer Date
	TOTAL Fees Remitted P	_____	Approved : _____ Council Scout Executive Date
Paid Under OR. No. _____ Expiration Date _____	Date _____		REGIONAL OFFICE ACTION
			Checked : _____ Registration Officer Date



APPLICATION FOR UNIT REGISTRATION (AUR)

AUR No. _____

Sponsoring Institution _____ Unit No.: _____ Local Council _____
 Unit: Langkay Kawan Troop Outfit Circle Nature: School-based Community-based Date Applied: _____

Position	ADULT LEADERS PRINT: Surname, Given Name, M.I.	Signature
Institutional Scouting Representative		
Unit Leader		
Asst. Unit Leader for Program		
Asst. Unit Leader for Administration		

NOTE: All Adult Leaders must register using the Application for Adult Registration Form (AAR)

Registration Status: **N** - New **RR** - Re-registering

ROSTER OF SCOUT MEMBERSHIP Surname, Given Name, M.I.		Registration Status	Age	Sex	Membership Card No.	Highest Rank Earned	Number of years in Scouting
SPL/SCL/RL							
Assistant SPL/SCL/RL							
SCRIBE							
TREASURER							
AUDITOR (For Rover Circles Only)							
QUARTERMASTER							
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

Number of Scouts: Male Female Number of Adults: Male Female

REGISTRATION FEES			LOCAL COUNCIL OFFICE ACTION	
	RATE	AMOUNT	Processed: _____	_____
Total Number of Scouts _____	50.00	_____	Registration Officer	Date
	TOTAL Fees Remitted P	_____	Approved: _____	_____
			Council Scout Executive	Date
Paid Under OR. No. _____	Date _____		REGIONAL OFFICE ACTION	
Expiration Date _____			Checked: _____	_____
			Registration Officer	Date



BOY SCOUTS OF THE PHILIPPINES
 Natividad Almada-Lopez Street
 Ermita, Manila
 www.scouts.org.ph

Gender and Development Office

SEX-DISAGGREGATED DATA REPORT

Council: _____

Month: _____ Year: _____

LOCAL COUNCIL MEMBERSHIP	TOTAL		
	MALE	FEMALE	SUBTOTAL
SCOUTS			
KID Scout	0	0	0
KAB Scout	0	0	0
Boy Scout	0	0	0
Senior Scout	0	0	0
Rover Scout	0	0	0
CB Scout	0	0	0
SUB-TOTAL	0	0	0
UNIT LEADERS			
Langkay/Leader/Asst	0	0	0
Kawan Leader/Asst	0	0	0
Troop Leader/Asst	0	0	0
Outfit Advisor/Asst	0	0	0
Circle Advisor/Asst	0	0	0
CBS-UL	0	0	0
SUB-TOTAL	0	0	0
LOCAL COUNCIL EXECUTIVE BOARD			
Local Council Chairperson	0	0	0
Local Council Scout Commissioner	0	0	0
Local Council Executive Board Member	0	0	0
Council Scout Executive	0	0	0
SUB-TOTAL	0	0	0
INSTITUTIONAL SCOUT COMMITTEE			
Institutional Scout Committee Representative	0	0	0
Institutional Scout Committee Member	0	0	0
SUB-TOTAL	0	0	0
LAY LEADERS			
District/Municipal Scout Committee Chairpers	0	0	0
District/Municipal Scout Commissioner	0	0	0
DMAL/CMAL	0	0	0
Council Staff	0	0	0
SUB-TOTAL	0	0	0
TOTAL	0	0	0

Prepared by: _____

Certified Correct: _____

Registration Officer

Council Scout Executive

Date: _____

Date: _____