



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

07 OCT 2021

DIVISION MEMORANDUM

No. 795, s. 2021

**1-DAY DIVISION WEBINAR ON THE PREPARATION OF PS DEFICIENCY
FOR CY 2021**

To: Assistant Schools Division Superintendent
Chief, SGOD
PSDS
School Heads of Secondary Schools

1. A **1-Day Division Webinar on the preparation of PS Deficiency for CY 2021** shall be conducted on October 8, 2021 from 8:00AM to 5:00PM.
2. This is to address the concerns regarding the PS Deficiency preparation.
3. Participants are requested to prepare the following:
 - a. Hard copy of BMS Generated FAR 1-A (as of September 30, 2021).
 - b. Hard/soft copy of the updated plantilla.
 - c. Soft copy of detailed worksheet of plantilla Personnel for FY 2021
 - d. PS Estimated Expenses (worksheet) October to December (Salary, STEP, Promotion, Sub., Loyalty, etc.)
 - e. GAA PS 2021
 - f. Copy of Additional SARO of PS
 - g. NCA Received (PS) – January to October.
 - h. Status of NCA received and disbursed/Monthly report of Disbursement (PS) January to September.
4. The link for the said webinar shall be provided 30 minutes before the schedule time.
5. The participants to the webinar are listed on the attached sheet.
6. For your information and guidance.

Apparition
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

10/11/2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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List of Participants for the **1-Day Division Webinar on the preparation of PS Deficiency for CY 2021** on October 8, 2021

No.	Name	School/Position
1	LYDIA D. CACAS	BUDGET OFFICER III - SDO
2	MARICEL P. PONTIÑELA	ADAS III - SDO
3	REZALYN M. REVIDAD	ADAS III - SDO
4	NICKO P. TUBALLA	ADAS III - SDO
5	JINKY C. LUBA	AMLAN NHS
6	DAFODEL M. CALUMPANG	AYUNGON NHS
7	DIANNE EVE C. OMNOS	CASIANO NAPIGKIT NHS
8	MELANIE R. ALAM	DAUIN NHS
9	MERLE F. ARDENIA	DEMETRIO L. ALVIOLA NHS
10	MATET B. GADINGAN	DON EMILIO MACIAS NHS
11	MARIA CHONA S. ESTRELLANES	JIMALALUD NHS
12	MARIA ROWENA S. LUAGE	JOSE B. CARDENAS MNHS
13	ELIZABETH Y. BANUA	JOSE MARIE LOCSIN NHS
14	CLAIRE THERESE C. PESALBON	LA LIBERTAD NHS
15	HILDA S. FUTALAN	MA. MACAHIG NHS
16	QUENNIE B. BUCIO	MABINAY NHS
17	MERLINE B. DAHIL-DAHIL	MANJUYOD NHS
18	ANGELO ALMAIDA	NEGROS ORIENTAL HS
19	LILIA A. BANTOTO	SANTIAGO DELMO NHS
20	MARIA JINA R. TROPA	SIATON NHS
21	MAY ANN P. SALDIVAR	SIBULAN NHS
22	JOY ANN T. EGE	TAMBO NHS
23	LYZIEL JOY J. BACO	TAYASAN NHS
24	REGINE F. SALCEDO	VALENCIA NHS





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