



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
 Division Superintendent**

DIVISION MEMORANDUM

No. **852**, s. 2021

**SUBMISSION OF ANNUAL IMPLEMENTATION PLAN (AIP)
 FOR THE SY 2021-2022**

To: Assistant Schools Division Superintendent
 Chief, CID and SGOD
 Division Education Program Supervisors/Education Program Specialist
 Public Schools District Supervisors/District In-Charge
 Public Elementary & Secondary School Heads
 All Others Concerned

1. This office hereby informs the field on the **submission of the Annual Implementation Plan (AIP) SY 2021-2022** following the different guidelines:
 - a. Enhancement of the previous School AIP;
 - b. Align to the Division AIP SY 2021-2022;
 - c. Prepare the contents based on the AIP Appraisal Checklist;
 - d. BE-LCP activities must be integrated in the AIP;
 - e. Submit to the respective Public Schools District Supervisors for approval (For and in behalf of the Schools Division Superintendent, Mr. Senen Priscillo P. Paulin, CESO V); and
 - f. Deadline of submission is on or before **October 29, 2021**.

2. Respective PSDSs shall submit the Summary of School BE-LCP SY 2021-2022 Compliance on or before November 5, 2021 following this template:

SUMMARY OF SCHOOL AIP SY 2021-2022

School	School Head	Date of Submission	Date of Review	Date of Approval



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
 Email Address: negros.oriental@deped.gov.ph

22 OCT 2021



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3. Attached herewith are the Division AIP SY 2021-2022 template and the School AIP Appraisal Checklist for your reference.
4. For your guidance and compliance.

MPaulin

SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

10/22/2021

SPP/ MKP-JMA-NLR/OASDS-A/ JMA slbt



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AIP 2021- 2022
APPRAISAL CHECKLIST

CONTENTS	YES	NO	REMARKS
I. Projects			
- Title is focused on ACCESS, QUALITY, GOVERNANCE			
- Prepared by Key Stages			
- Prepared by Project Team			
II. Objective			
- Must be SMART			
III. Activities			
- Specific activities			
- Include Planning, implementation, M&E			
IV. Outputs			
- Each activity has specific outputs (tangible and measurable)			
- Indicate numbers/figures			
V. Persons Responsible			
- Focal Person/ Committee/ Project Team			
VI. Timeline			
- Specific timeline (Month with year)			
VII. Budgetary Requirement			
- Indicate the specific amount taken from different sources			
- Indicate the total amount			
VIII. Summary			
- Indicate the sub-total			
- Indicate the overall total			



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IX. Signatories			
- School Planning Team			
- Public Schools District Supervisor (As reviewing authority)			
- SDS (Approving Authority) (For and in behalf by the PSDS- to indicate name above the name of the SDS)			

Reviewed by:

Public Schools District Supervisor

OVERALL TOTAL						

Prepared by:

School Planning Team

Chair

Member

Member

Member

Member

Member

Reviewed by:

Public Schools District supervisor

APPROVED:

for and in behalf:

Public Schools District Supervisor

SENEN PRISCILLO P. PAULIN CESO V

Schools Division Superintendent

Note: Members of the planning team may vary



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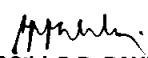
Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/P roject)
				Advertisem ent/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100001000	Traveling Expenses - Local	OSDS	Shopping	January to December 2021				GAS	40,000.00	40,000.00		
100001000	Training Expenses	OSDS	Shopping	January to December 2021				GAS	1,937,717.67	1,937,717.67		
100001000	ICT Office Supplies	OSDS	Shopping	January to December 2021				GAS	14,500.00	14,500.00		
100001000	Office Supplies Expenses	OSDS	Shopping	January to December 2021				GAS	45,790.00	45,790.00		
100001000	Medical, Dental and Laboratory Supplies Expenses	OSDS	Shopping	January to December 2021				GAS	12,000.00	12,000.00		
100001000	Fuel, Oil and Lubricants Expenses	OSDS	Shopping	January to December 2021				GAS	9,800.00	9,800.00		
100001000	Office Equipment - Semi-Expendable Machinery and Equipment Expenses	OSDS	Shopping	January to December 2021				GAS	33,250.00	33,250.00		
100001000	ICT Equipment - Semi-Expendable Machinery and Equipment Expenses	OSDS	Shopping	January to December 2021				GAS	41,650.00	41,650.00		
100001000	Furniture and Fixtures - Semi-Expendable Furniture, Fixtures and Books Expenses	OSDS	Shopping	January to December 2021				GAS	483,400.00	483,400.00		
100001000	Other Supplies and Materials Expenses	OSDS	Shopping	January to December 2021				GAS	200,060.00	200,060.00		
100001000	Electricity Expenses	OSDS	Shopping	January to December 2021				GAS	104,000.00	104,000.00		
100001000	Landline	OSDS	Shopping	January to December 2021				GAS	5,200.00	5,200.00		
100001000	Other Professional Services	OSDS	Shopping	January to December 2021				GAS	158,000.00	158,000.00		
100001000	R & M - Other Structures	OSDS	Shopping	January to December 2021				GAS	560,000.00	560,000.00		
100001000	R & M - Office Equipment	OSDS	Shopping	January to December 2021				GAS	550.00	550.00		
100001000	R & M - ICT Equipment	OSDS	Shopping	January to December 2021				GAS	250,000.00	250,000.00		
100001000	R & M - Motor Vehicles	OSDS	Shopping	January to December 2021				GAS	5,800.00	5,800.00		
100001000	R & M - Other Machinery and Equipment	OSDS	Shopping	January to December 2021				GAS	1,370.00	1,370.00		
100001000	Taxes, Duties and Licenses	OSDS	Direct Contracting - Agency to Agency	January to December 2021				GAS	5,300.00	5,300.00		
100001000	Insurance Expenses	OSDS	Direct Contracting - Agency to Agency	January to December 2021				GAS	16,000.00	16,000.00		
100001000	Transportation and Delivery Expenses	OSDS	Shopping	January to December 2021				GAS	192,602.00	192,602.00		
100001000	Printing and Publication Expenses	OSDS	Shopping	January to December 2021				GAS	1,350.00	1,350.00		

Recommended by:


 JOELYZA M. ARQUILLA EdD, CESE
 BAC Chairperson

Approved by:


 SENEN PRISCILLO P. PAULIN, CESO V
 Head of Procuring Entity