



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

27 JUL 2021

DIVISION MEMORANDUM

No. 534, s. 2021

**INVENTORY OF ALL SCHOOLS AND CLASSROOMS IDENTIFIED AND UTILIZED
AS EVACUATION CENTERS IN TIMES OF CALAMITIES**

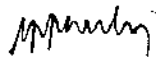
To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors / District-In-Charge
All Others Concerned

1. This Office reminds all concerned that the use of DepEd schools as evacuation centers for families and individuals affected by natural and human-induced disasters shall continue to be guided by the Children's Emergency Relief and Protection Act (RA 10821).
2. RA 10821 emphasizes that the establishment of evacuation centers which are safe, inclusive, child-friendly, and provide for gender-sensitive and responsive amenities is the responsibility of Local Government Units (LGUs). A school may only be used as an evacuation center only as a last resort, or only in cases where there is no other available place or structure which can be used for the said purpose. The said law states under Section 5 quoted as follows: "SEC. 5. Evacuation Centers. - Only in cases where there is no other available place or structure which can be used as a general evacuation center may a school or child development center be used as an evacuation center. When a school or child development center is used as an evacuation center, gymnasiums, learning and activity centers, auditoriums and other open spaces shall be utilized first. Classrooms shall only be used as a last resort. The use of the school premises shall be as brief as possible..."
3. With this, the Schools Division of Negros Oriental through Division Disaster Risk Reduction and Management will conduct an inventory of all schools and classrooms which are still identified and utilized as evacuation centers in times of calamities. Further, all other infrastructures constructed inside the premises of the schools by other agencies for evacuation and other similar purposes must also be accounted.
4. The templates are provided in the enclosure for utilization of the concerned. The school DRRM coordinator will accomplish the school form with approval of the school head. The District DRRM coordinator will consolidate the data from the schools with concurrence from the respective PSDS / DICs. Only the consolidated district and cluster reports in Excel format will be sent to the Division DRRM Coordinator through his email address joseph.gemina@deped.gov.ph. Deadline of submission of consolidated district data is on August 18, 2021.



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

5. For questions and clarifications, please contact Mr. Joseph R. Gemina, Division DRRM Coordinator through 09279651919 or email joseph.gemina@deped.gov.ph.
6. Compliance to this Memorandum is desired.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
7/26/2021

SPP/JMA-MKP-NLR /SGOD /RBP/jrg
July 26, 2021



**INVENTORY OF ALL SCHOOLS AND CLASSROOMS IDENTIFIED AND UTILIZED
AS EVACUATION CENTERS IN TIMES OF CALAMITIES**

Annex A. School Level Inventory Form as of _____
(Date)

School Name	
School ID	
District	
School Address	
Total Number of Classrooms	
Total Number of Classrooms identified as EC	
Total EC Capacity <small>(total no. of pax can be accommodated)</small>	
With Memorandum of Agreement (MOA) (Yes/No)	
Total number of infrastructures constructed inside the premises of the schools by other agencies for evacuation	
Name of Agency	
Total EC Capacity <small>(total no. of pax can be accommodated)</small>	
With Memorandum of Agreement (MOA) (Yes/No)	

Prepared by:

Approved:

School DRRM Coordinator

School Head



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**INVENTORY OF ALL SCHOOLS AND CLASSROOMS IDENTIFIED AND UTILIZED
 AS EVACUATION CENTERS IN TIMES OF CALAMITIES**

Annex B. District Level Inventory Form

District: _____ As of [date] _____

School Name	School ID	School Address	DepEd			Other Agencies		
			Total CLs	Total CLs as ECs	With MOA (Yes/No)	Total number of ECs by other agencies	Name of Agency	With MOA (Yes/No)

Download this template at:
<https://bit.ly/evacenter>

Prepared by: _____

Approved: _____

 District DRRM Coordinator

 PSDS/DIC



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph