




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 21

TO : **MS. LANI B. YURONG**
Administrative Office V
This Office


FROM : **SENE PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OFFICE-IN-CHARGE (OIC)**

DATE : March 12, 2022

In view of my travel to Cebu City on March 17-18th, 2022 to transact official business at the DepEd Regional Office VII, you are hereby directed to take charge of this Office on the aforementioned dates.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You are requested to make a report, either written or verbal, on matters that need to be brought to my attention.

You shall sign papers in the following manner:

For the Schools Division Superintendent:

LANI B. YURONG
Administrative Officer V
Office-In-Charge

For your information and guidance.

SPP/AIA-PCL-NLR/CSOS/SPP/bsg
March 12, 2022

19 4 MAR 2022



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 31

TO : **DR. NILITA N. RAGAY**
OIC, Office of the Asst. Schools Division Superintendent
This Office

FROM : *Atanilo*
SENE PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OFFICE-IN-CHARGE (OIC)**

DATE : March 12, 2022

In view of my travel to Cebu City on March 14, 15, 16, 2022 to transact official business at the DepEd Regional Office VII, you are hereby directed to take charge of this Office on the aforementioned dates.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You are requested to make a report, either written or verbal, on matters that need to be brought to my attention.

You shall sign papers in the following manner:

For the Schools Division Superintendent:

NILITA L. RAGAY, EdD
OIC, Office of the Asst. Schools Division Superintendent
Office-In-Charge

For your information and guidance.

SPF/APP, FCL, KLR/OSDS/SPF/bing
March 12, 2022

14 MAR 2022



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