



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office Name**

INTER-OFFICE MEMORANDUM

<OFFICE>-IM-2021- 36

TO : **Mrs. Lanie B. Yurong, Admin. Officer V**  
**Mrs. Jian A. Diaz, Admin. Officer IV**  
**HRMO Personnel**

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

SUBJECT : **Two Day Sorting of Records at the Human Resource Management Office**

DATE : June 14, 2021

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Providing basic services to the transacting public where majority of our clients are the teachers, school heads and other stakeholders who are better served if the person they are transacting is efficiently placed. To support our personnel, a two-day sorting of records at the Human Resource Management Office (HRMO) will be conducted on June 19 & 26, 2021 (all Saturdays). Personnel who render service/s will be entitled to service credit equivalent to the days present. Please see attached for the list.

For your information and guidance.

SPP/APA-FCL-ND/CID/CAA

15 JUN 2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
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## List of Personnel of the HRMO

1. Alcala, Marie Stephanie A
2. Alquerro, Rhubert Joy D.
3. Belen, Irish Mae
4. Cabano, Marnie
5. Cuenca, Jonalyn E
6. Currell, Junica Stephanie N
7. Diaz, Jian A
8. Duhaylungsod, Alijane Mae A
9. Fermiza, Jason A
10. Katada, Razel B
11. Mangroban, Josephine Elvie R
12. Miñoza, Eugenio Monares
13. Reyes, Mayette S.
14. Saga, Analou G.
15. Saguran, Emmaida B.
16. Sayre, Felix
17. Villarejo, Gemmalyn B.
18. Avenido, Geevie O.
19. Suasin, Mae Ann A



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