



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Assistant Schools
Division Superintendent**

INTER-OFFICE MEMORANDUM
CID-IM-2021-49

TO : **Chief, CID**
CID Education Program Supervisors
Education Program Specialists for ALS
Program Development Officer, Librarian, & Staff

FROM : *Senen Paulin*
SENEN PRISCILLO P. PAULIN
Schools Division Superintendent

SUBJECT : **PRESENTATION OF THIRD QUARTER PROGRAM IMPLEMENTATION
ACCOMPLISHMENTS AND FOURTH QUARTER DELIVERABLES**

DATE : September 20, 2021

1. You are hereby informed of your attendance to a virtual conference at **8:30** in the morning on **October 1, 2021** thru MS Teams.
2. Please prepare a two-minute 3rd quarter (**July-September**) accomplishment report and three-minute fourth quarter deliverables, a total of five minutes.
3. The concerned personnel are requested to facilitate the flow of the conference.

Program Flow (to be hosted by Dr. Elisa L. Baguio)

| | |
|-------------------|-------------------------------|
| National Anthem | Mrs. Maricel Racid |
| Prayer | Mrs. Emily Joy Tanio |
| Words of Welcome | Ms. Rosela R. Abiera |
| Roll Call | Mr. Elmar Cabrera |
| Message | SDS Senen Priscillo P. Paulin |
| Updates | Dr. Joelyza M. Arcilla |
| | Dr. Rachel B. Picardal |
| Conference Proper | |
| Closing Remarks | Ms. Katherine Y. Sedillo |



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120 Sept 2021

4. For the Area Supervisors, kindly use the suggested template as follows:

a. 3rd Quarter Accomplishment Report (July-September)

| Areas/Domains | Deliverables/ Activity/ies | Time Frame | Cost | Source of Funds | Accomplishment | Remarks |
|---------------------------------------------------------------|---------------------------------------|-----------------------|-------------|--------------------------------|-----------------------|----------------|
| 1. Supporting Curriculum Management and Implementation | | | | | | |
| 2. Strengthening Shared Responsibility | | | | | | |
| 3. Fostering a Culture of Continuous Improvement | | | | | | |
| 4. Develop Self and Others | | | | | | |

b. 4th Quarter Deliverables

| Areas/Domains | Deliverables/ Activity/ies | Time Frame | Cost | Source of Funds | Risks/Hindering Factors | Alternatives/ Options |
|---------------------------------------------------------------|---------------------------------------|-----------------------|-------------|--------------------------------|------------------------------------|----------------------------------|
| 1. Supporting Curriculum Management and Implementation | | | | | | |
| 2. Strengthening Shared Responsibility | | | | | | |
| 3. Fostering a Culture of Continuous Improvement | | | | | | |
| 4. Develop Self and Others | | | | | | |

5. LR Supervisor, PDO, Librarian and EPS-ALS shall use the template but differs in the Area.

6. For your information and compliance.