



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2021- 217

TO : **ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS/  
DISTRICT IN-CHARGE/District Care Taker  
All Others Concerned**

FROM : *Apprentice*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT : **DIVISION VIRTUAL CONFERENCE ON SCHOOL/DISTRICT STATUS  
UPDATE**

DATE : June 16, 2021

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Taker to a Division Virtual Conference on June 18, 2021 at 8:30 in the morning to discuss matters related to school and district status at the tail end of the school year and other concerns relative to MECQ implementation.
2. Each is requested to prepare a status report using the attached format on module distribution per school, district plan for the graduation rites, printing equipment/materials, and school/district work arrangement during the MECQ.
3. Kindly prepare a 3 to 5-minute presentation on the status report to be presented during the conference.
4. The report shall be emailed to [janmarie.camacho@deped.gov.ph](mailto:janmarie.camacho@deped.gov.ph) or sent thru her messenger account on or before June 18, 2021.
5. Please see the attached program flow of the conference.
6. For information and compliance.

[SPF/ APA-PCL-NLR/OASDS-R/ NLR/  
June 16, 2021

JUN 16 2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644  
Email Address: [negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)

**A. Module Distribution Status during the MECQ**

| School         | Schedule of Distribution       | Week the module/s is/are intended for                          | Remarks   |
|----------------|--------------------------------|--|---|
| <b>Example</b> |                                |  |   |
| 1. Abtik ES    | Monday-by hour per grade level | Good for 2 weeks in the 2 <sup>nd</sup> cycle (June 21-July 2) | Parents are arranged to get the modules by hour per grade level |
|                |                                |  |   |
|                |                                |  |   |

**B. Alternative Work Arrangement during the MECQ (June 16-30) following the two-day onsite and three-day wfh.**

| School and District Office | Number of personnel per day |         |           |          |        | Remarks   |
|----------------------------|-----------------------------|---------|-----------|----------|--------|---|
|                            | Monday                      | Tuesday | Wednesday | Thursday | Friday |   |
| <b>Example</b>             |                             |         |           |          |        |   |
| 1. Abtik ES                | 2                           | 2       | 3         | 3        | 3      | School head reports from Monday to Friday voluntarily |
|                            |                             |         |           |          |        |   |

**C. Printing equipment/material status**

| School and District | Equipment                   |                       |                | Status of printing for the 1 <sup>st</sup> quarter | Remarks   |
|---------------------|-----------------------------|-----------------------|----------------|--|---|
|                     | Printer/Risograph condition | # of Bond paper reams | Ink/toner/ etc |  |   |
| <b>Example</b>      |                             |                       |                |  |   |
| 1. Abtik ES         | Not in good condition       | 50 reams              | 5 bottles      | Can still print modules                            | The teachers were provided with one printer each by the LGU |
|                     |                             |                       |                |  |   |

**D. Plan for Graduation Rites**

| School          | Schedule      | Modality | Remarks                               |
|-----------------|---------------|----------|---------------------------------------|
| <b>Example:</b> |               |          |                                       |
| 1. Abtik ES     | July 13, 2021 | Virtual  | With parents' agreement IATF approval |

**Program Flow** (to be hosted by Dr. Rodita Plaza)

|                                |                               |
|--------------------------------|-------------------------------|
| National Anthem                | Dr. Adela Araula              |
| Prayer                         | Dr. Vilma Sumagaysay          |
| Words of Welcome               | Dr. Nida Bersabal             |
| Roll Call                      | Dr. Macrina Villaluz          |
| Messege                        | SDS Senen Priscillo P. Paulin |
| Updates                        | Dr. Joelyza M. Arcilla        |
|                                | Dr. Rachel B. Picardal        |
| Conference Proper              |                               |
| Presentation of Status Reports | (random)                      |
| Closing Remarks                | Dr. Jeanny Abejero            |