



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL


**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2021- 244

TO : Through the District Supervisors/School Heads:

MR. ARNOLD CABATO, Tubigon HS, Sibulan District 1
MR. RONDY KABRISTANTE, Bolocboloc ES, Sibulan District 1
MS. JANLE DISTRITO, San Antonio ES, Sibulan District 1

FROM : 
SENE PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **VENUE PREPARATION FOR THE PARTNERSHIP ENGAGEMENT
AND TURN-OVER CEREMONY OF SMART SCHOOL-IN-A-BAG**

DATE : July 12, 2021

1. In preparation for the Partnership Engagement and Turn-Over Ceremony of Smart School-in-a-Bag (SIAB) on July 19, 2021, you are hereby requested to compose the team in-charge for the venue preparation.
2. Anent this, you are requested to report to the Division Office on **July 16, 2021 at 9:00 AM – 5:00 PM** to prepare the stage at the SDO Conference Room.
3. Travelling and other expenses incurred shall be charged against School MOOE/other local funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance, and compliance.

SPP/JMA-MKP-NLR/SGOD/RBP/kpanton

3 JUL 2021

