



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

MEMORANDUM
MLA-2021- *32*

TO: (Through the PSDS/School Heads)

August 2, 2021 CONTESA D. DESOR Cangmating ES ELEONOR G. BOLONGON Cangmating ES	August 3, 2021 ANGELICA F. ZERNA Magatas ES MARY JANE Q. CATIPAY Agan-an ES	August 4, 2021 ROWENA ESTRELLADO Cangmating ES CARLENE ANNE T. TRASMIL Tubigon ES
August 5, 2021 ROWENA A. ESTRELLADO Cangmating ES DINAH R. RECAURDA Calabnugan ES	August 6, 2021 CONTESA D. DESOR Cangmating ES MARY JANE Q. CATIPAY Agan-an ES	

FROM: *Senen Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
8/2/2021

SUBJECT: **TAKE CHARGE AND MAINTAIN THE EsP MODULE DISPLAY**

1. Please be informed of your attendance during our whole week R.E.A.P. Celebration come this August 2-6, 2021, at the 3rd floor, Division Conference Hall. You are expected to take charge and maintain the EsP Module Display during the day(s) you are assigned.
2. Concerned PSDS/School Heads is requested to issue their **Authority to Travel**.
3. Standard health and safety protocols must be observed all throughout the activity.
4. Travelling and other incidental expenses incurred shall be charged against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is highly recommended.

SPP/MKP-JMA-NLR/CID/dbm
July 30, 2021

04 AUG 2021



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