



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2021- 508

TO : **DR. RACHEL B. PICARDAL**, Chief, SGOD
MS. REMYLIN V. GAO-GAO, DITO
MS. KARLA P. ANTONIO, EPS II
MS. REGINA CLARINA EMPESO, EPS II
MR. FELIX III D. MOSQUEDA, Nurse II
MS. KECYLIEN JE OMALE, ADA
MS. MARSHA RUIZ, ADA
MR. ALFREDO TICON JR., ADA
MR. NINONITO DIVINO, ADA

THROUGH THE DISTRICT SUPERVISOR/ SCHOOL HEAD

MS. CHARISS R. SIPLON, Sibulan NHS
MR. JOSE TRISTAN Q. JAMITO, Valencia NHS
MR. JERRY MAR VASIL, Jose Marie Locsin MHS

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent
10/29/2021

SUBJECT : **VIDEO PREPARATION AND EDITING**

DATE : October 22, 2021

1. You are hereby requested to report to the Division Office on October 25 – 26, 2021 for the video presentation and editing relative to videos to be submitted to the Regional Office.
2. Please bring necessary gadgets and equipment.
3. Travelling and other expenses shall be charged against School/MOOE subject to the usual accounting and auditing rules and regulations.
4. For guidance and compliance.

25 OCT 2021