



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Negros Oriental

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2021- *526*

TO : **REMYLIN V. GAO-GAO, ITO I**
DAE P. HABALO, SEPS P & R
JOSEPH R. GEMINA, PDO II-DRRM
ELMAR L. CABRERA, PDO II-LRMDS
NIÑO NITO D. DIVINO, ADA I Division Office

(Through the PSDS/School Head)
NATHANIEL E. LAJOT JR., TII – Casiano Z. Napigkit NHS
LUZBEE L. ANTOLO, TII – NOHS

FROM : *[Signature]*
SENEP PRISCILLO P. PAULIN, CESO V
 Schools Division Superintendent

10/2/2021

SUBJECT : **CHANGE OF SCHEDULE FOR THE WORKSHOP ON DISASTER PREPAREDNESS AND DEVELOPMENT OF ONLINE RESEARCH PORTAL IN RESPONSE TO COVID-19 PANDEMIC**

DATE : November 2, 2021

1. Due to unforeseen and uncontrolled circumstances, this Office informs the select personnel of the Change of Schedule for the Workshop on Disaster Preparedness and Development of Online Research Portal (ORP).
2. The changes of date of the workshop series are shown in the table below:

Date	Topic
Nov. 22-24, 2021	Phase 1: <ul style="list-style-type: none"> • Lecture on Disaster Preparedness • Systems Design and Development of ORP
Dec. 6-8, 2021	Phase 2: Systems Integration, Testing and Debugging of ORP
Dec. 20-22, 2021	Phase 3a: Systems Implementation, Data Encoding and Report Generation of ORP



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Date	Topic
Dec. 22, 2021	Phase 3b: ORP Project Presentation
Dec. 27-29, 2021	Phase 4: Systems Documentation

3. The venue will be at South View Hotel, Banilad, Dumaguete City.
4. In addition, the **new schedule** of the ORP Project Presentation will be on December 22, 2021. The participants and other details will be issued in a separate Memorandum.
5. Division Office Personnel are entitled for service credit/compensatory overtime credits (COC) on November 24, 2021 (Charter Day of Dumaguete City) in accordance with DepEd Order No. 52, s. 2003 – Updated Guidelines on the Grant of Vacation Service Credits for teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Circular No. 02, s.2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. All other provisions of the said Memorandum still remain.
7. For the information and compliance of all concerned.

SPY/JMA-MN/SOD/RSP/dph
11/26/2021




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