



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

MEMORANDUM

MLA-2021- JYP

TO : **MRS. HAZEL E. ARGONCILLO** - PSDS, Ayungon District 2
DR. MENCHU SANTOS - District Care-Taker, Ayungon District 1
MRS. JEORGETTE M. DY -School Head, Tiguib ES, Ayungon District 2

FROM : *Spaulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **CONFERENCE ON SPECIAL CONCERNS**

DATE : November 16, 2021

1. This office informs the above mention personnel to attend a Conference on November 19, 2021 at 9:00 o'clock in the morning at the SDS Conference Room relative to the urgent concern in the district.
2. This serves as Travel Authority for the PSDS and District Care-Taker while the School Head shall be provided with a travel order by the concerned district head.
3. For information and compliance.

PSAY-MCP-IMA-RIE/CRSDS-WJ *JYP*



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