



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

**MEMORANDUM**  
MLA-2021- 553

TO:

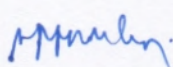
**Menchu T. Santos, Ed.D.**    **Rodita T. Plaza, Ed.D.**    **Macrina K. Villaluz, Ed.D.**  
DIC, Ayungon I                      PSDS, San Jose                      PSDS, Siaton III

(Through the Public Schools District Supervisors)

**Auster C. Relasa, Ed.D.**    **Florence A. Casquejo**    **Teresita Z. Olasiman**  
Sibulan I                      NOHS                      Bacong

**Mayflor P. Tuble, Ph.D.**    **Amancio M. Gainsan Jr.**    **Cita J. Bulangis**  
Dauin                      Siaton III                      Siaton IV

**Lorna R. Renacia**  
San Jose

FROM:   
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT: **PREPARATION OF TRAINING MATERIALS AND FINALIZATION OF  
SLIDE DECK PRESENTATION**

DATE: November 19, 2021

1. Please be informed of your attendance during the **Preparation of Training Materials and Finalization of Slide Deck Presentation** come this November 22, 2021 at the Boy Scout of the Philippines Conference Hall.
2. Concerned PSDSs/School Heads of the identified training facilitators are requested to issue their **Authority to Travel**.
3. Standard health and safety protocols must be observed all throughout the activity.

19 NOV 2021



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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4. Travelling and other incidental expenses incurred shall be charged against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is highly recommended.

SPP/MKP-JMA-NLR/CID/dbm  
November 19, 2021



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