

4. All expenses relative to this activity, transportation and other incidental expenses shall be charged against School MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
5. Participants are entitled with one-day service credit/compensatory time-off (CTO) for November 24, 2021 which is the official charter holiday of Dumaguete City.
6. Immediate dissemination of, and compliance with this memorandum is desired.

SPF/MA-MKP-NLR/OD-NLR/od
October 15, 2021



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