



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
Schools Division of Negros Oriental

Office of the Schools Division  
Superintendent

MEMORANDUM

MLA-2021- 588

TO : **ALL Public Schools District Supervisors (PSDS) Concerned  
District MEA Coordinators**

FROM : *ppaulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
12/2/2021

SUBJECT : 1<sup>ST</sup> QUARTER SY 2021- 2022 ORIENTATION ON THE REPORT  
GENERATOR & MEA FORMS FOR DISTRICT MEA COORs. & PSDSs

DATE : December 3, 2021

In relevance to the preparation of the 1<sup>st</sup> Quarter School, District and Division Monitoring, Evaluation and Adjustment (SMEA/DsMEA/DMEA), all PSDSs are requested to join the orientation on the report generator and MEA forms to be used for this quarter.

Furthermore, all participants are expected to be in the virtual venue at 2 o'clock in the afternoon. Please follow the link <https://tinyurl.com/1stQSY2021to22> or check MS Teams for NegOr MEA Coordinators.

Please be guided accordingly.

3 DEC 2021

SPP/MKP/JMA/NLR/SOOD/RBP/ree *ree*



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644