




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

MEMORANDUM
MLA-2021 596

TO : **DR. IENY A. SOCORRO**
Public Schools District
Mabinay District IV

FROM :  **SENEN PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF REQUIRED DOCUMENTS
FOR PANDANON ELEMENTARY SCHOOL
DEED OF DONATION**

DATE : December 7, 2021

Please be informed of the herein response from the Office of Legal Affairs, DepEd-Central Office dated December 3, 2021 regarding the request for SPA of the Deed of Donation of Real Property of Pandanon Elementary School.

Attached is a machine copy of the emailed response inviting attention to item nos. 1, 2, and 3, for submission.

For information, guidance and compliance.

SPP/OSDS-LEGAL UNIT/SPP/EYS/bing

07 DEC 2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Search all conversations



Mail

Inbox 1,129

Starred

Snoozed

Sent

Chat



No conversations

[Start a chat](#)

Spaces



No spaces yet

[Create or find a space](#)

Meet

Pandanon Elementary School, Mabinay , Negros Oriental Inbox ×



Angeline Lana

to me

Fri, Dec 3, 4:11 PM

Ma'am:

This pertains to your request for SPA as regards to the donation in favor of Pandanon ES in Mabinay, Negros Oriental.

May we request for the following documents to be emailed at sto@deped.gov.ph:

1. Proof of ownership by the donors over the property;
2. Copy of Tax Declaration and/or Real Property Tax Clearance over the subject property; and
3. Other pertinent document relative to the Deed of Donation.

Thank you very much.

Truly yours,

Ms. Lana
Senior Technical Assistant I
Sites Titling Office