




Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2021- 603

TO : Assistant Schools Division Superintendents
Chief, CID and SGOD
Public Schools District Supervisors/DIC's
Selected Teachers of Bacong District

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **WORKSHOP ON SYSTEMATIC ORGANIZATION OF CENTRALLY DEVELOPED AND PROCURED ADM-MODULES FOR DIVISION-WIDE DISTRIBUTION FOR THE 3rd and 4th QUARTER UTILIZATION IN 3 BATCHES**

DATE: : **December 7, 2021**

The SDO Negros Oriental in coordination of the CID-LRMS Team & the Supply Officer will conduct a WORKSHOP ON SYSTEMATIC ORGANIZATION of CENTRALLY DEVELOPED & PROCURED ADM-MODULES for the 3rd & 4th QUARTER UTILIZATION in 3 BATCHES on the following schedules, December 20-23, to December 27-30, 2021, for the 1st Batch, then on January 17-22, 2022, and February 7-12, 2022, respectively this will be conducted at Bacong C/ES, Bacong District.

The activity aims at finalizing the procedure of unpacking/packing, sorting, and preparation of the distribution lists of the available ADM-modules stocked at the district of Bacong.

Participants to this activity are the selected male and female teachers of Bacong District. They are advised to be venue on official time, at the same time they must strictly observe stringent health protocols against covid-19 infection.

Services rendered during Christmas Break, Saturdays & Holidays will entitle them to received **Service Credits** and **CTO** for the non-teaching personnel involved as per CSC-DBM JOINT CIRCULAR NO. 02-04.

For information and guidance.

SPP/MKP-JMA-NLR/CID-LRMS/rra
December 7, 2021



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