



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2021- 032

To : **DR. CARMELITA B. ALCALA**
DR. ANTONIO B. BAGUIO JR.
DR. DAN P. ALAR
MR. ARNOLD R. JUNGCO

From : *Senen Priscillo P. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

Subject: Urgent Instruction for Selected CID Personnel/BAC Members

Date : December 28, 2021

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1. This office is aware that you are on leave on December 27, 28, 29 and 31, 2021.
 2. However, in the exigency of service you are instructed to report in the office on December 27, 28, 29 and 31, 2021 to conduct procurement activities.
 3. Travel and incidental expenses incurred during the said activities shall be charged to Division MOOE, subject to the usual accounting and auditing rules and regulations.
 4. For your information and guidance.

SPP//MA-MKP-NLR/CID-NLR/grad



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