



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Assistant Schools
Division Superintendent**

MEMORANDUM

MLA-2020- 03

TO : **Public Schools District Supervisors in Sibulan Districts 1 and 2
School Administrators, Teachers and Staff
All Others Concerned**

FROM : **SENEN PRISCILLO P. PAULIN**
Schools Division Superintendent

SUBJECT : **SUSPENSION OF DISTRIBUTION AND RETRIEVAL OF MODULES**

DATE : January 5, 2021

1. This office has received a Local Government Unit Incident Command System (ICS) Advisory signed by Hon. Jose A. Abiera, Municipal Mayor of Sibulan, ICS Advisory on Temporary Suspension on Distribution and Retrieval of Modules, and a communication from the Public Schools District Supervisor of Sibulan District 1, informing the recent situation of the place in relation to the circumstances brought about by the COVID-19.
2. On this regard, this office informs the teaching and non-teaching personnel thru the District Supervisors to suspend the distribution and retrieval of modules and other supplementary materials this week to ensure safety of all personnel while contact-tracing is in progress.
3. All the concerned personnel shall observe a Work from Home Arrangement with school-related tasks performed at home which will be reflected in the accomplishment report.
4. The District Supervisors and School Heads shall ensure that modules for the next cycle shall be prepared and be ready once the public advisory on safety operations be issued.
5. Immediate dissemination of this **MEMORANDUM** is desired.

SPP/ AFA-FCL-NLR/OASDS-K/ NLR

6 JAN 2021



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