



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2021- 134

TO : **BIDS AND AWARDS COMMITTEE (BAC) MEMBERS
BAC SECRETARIAT MEMBERS
BAC TWG MEMBERS**

FROM : *ppanton*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent *SP*
4/23/2021

SUBJECT : **CAPACITY BUILDING AND WORKSHOP ON PROCUREMENT
PROCESSES AND PREPARATION OF PROCUREMENT
COMPLIANCE DOCUMENTS FOR GOODS, CIVIL WORKS,
CONSULTING SERVICES, AND INFRASTRUCTURE PROJECTS**

DATE : April 23, 2021

1. With the aim to align all procurement activities with RA 9184 otherwise known as the Government Procurement Reform Act and to ensure higher efficiency and efficacy in procurement processes, this Office will conduct a **“Capacity Building And Workshop On Procurement Processes and Preparation of Procurement Compliance Documents for Goods, Civil Works, Consulting Services, and Infrastructure Projects”** on **April 27-29, 2021** at the **SDO Conference Room**.
2. Participants are requested to bring all pertinent procurement forms and documents during the workshop.
3. Meals which is inclusive of lunch and two (2) snacks shall be provided for the workshop chargeable against Division MOOE/other funds subject to the usual accounting and auditing rules and regulations.
4. For information and guidance.

SPP/JMA-MKP-NLR/BAC/MKP/kpanton

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