



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2020- 16

TO : Public Schools District Supervisors

FROM : *MP*
SENEN PRISCILLO P. PAULIN
Schools Division Superintendent

SUBJECT : **Enhancement Workshop on Ethical and Instructional Leadership in the New Normal**

DATE : **January 8, 2021**

1. This office informs the Public Schools District Supervisors to a **Three-Day Enhancement Workshop on Ethical and Instructional Leadership in the New Normal** on January 27-29, 2021 at a venue which will be announced later.
2. The first two days of the training is a live-in workshop while the last day will be conducted in the workplace.
3. Please be reminded to always observe minimum standards of health protocol. Further, you are requested to bring the following:
 1. Accomplished 2020 IPCR
 2. Ball pen
 3. T-shirt and jeans
4. Travel and other expenses related to the activity are chargeable against the Division/District/School MOOE/Local Funds, while the board and lodging shall be charged to the 2021 Division HRTD Funds and Division MOOE, subject to the usual accounting rules and regulations.
5. This serves as a Travel Authority.
6. For information, guidance and compliance.

SPP/ APA-FCL-NLR/OASDS-R/ NLR

91 JAN 2021



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