



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2021- 283

TO : **MR. ELMAR CABRERA**, PDO II, LRMDs

FROM : *Senen Priscillo P. Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
7/19/2021

SUBJECT : **ASSISTANCE DURING THE PARTNERSHIP ENGAGEMENT
AND TURN-OVER CEREMONY OF SMART SCHOOL-IN-A-BAG**

DATE : July 16, 2021

1. In support for the conduct of the Partnership Engagement and Turn-Over Ceremony of Smart School-in-a-Bag (SIAB) on July 19, 2021, you are hereby requested to compose the team in-charge for the virtual conduct of the activity.
2. Anent this, you are requested to report to the prepare the necessary technical requirements for the virtual engagement on **July 19, 2021 at 8:00 AM** at the SDO Conference Room.
3. Travelling and other expenses incurred by non-Division Office personnel shall be charged against School MOOE/other local funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance, and compliance.

SPP/JMA-MKP-NLR/SGOD/RBP/kpanton

21 JUL 2021



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