



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

**MEMORANDUM**

**MLA-2021- 316**

TO: (Through the PSDS/School Heads)

August 2, 2021

**CONTESA D. DESOR**

Cangmating ES

**ELEONOR G. BOLONGON**

Cangmating ES

August 3, 2021

**ANGELICA F. ZERNA**

Magatas ES

**MARY JANE Q. CATIPAY**

Agan-an ES

August 4, 2021

**ROWENA ESTRELLADO**

Cangmating ES

**CARLENE ANNE T. TRASMIL**

Tubigon ES

August 5, 2021

**ROWENA A. ESTRELLADO**

Cangmating ES

**DINAH R. RECABURDA**

Calabnugan ES

August 6, 2021

**CONTESA D. DESOR**

Cangmating ES

**MARY JANE Q. CATIPAY**

Agan-an ES

FROM: *MP*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

8/2/2021

SUBJECT: **TAKE CHARGE AND MAINTAIN THE EsP MODULE DISPLAY**

1. Please be informed of your attendance during our whole week R.E.A.P. Celebration come this August 2-6, 2021, at the 3<sup>rd</sup> floor, Division Conference Hall. You are expected to take charge and maintain the EsP Module Display during the day(s) you are assigned.
2. Concerned PSDS/ School Heads is requested to issue their **Authority to Travel**.
3. Standard health and safety protocols must be observed all throughout the activity.
4. Travelling and other incidental expenses incurred shall be charged against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is highly recommended.

SPP/MKP-JMA-NJR/CID/dbm  
July 30, 2021



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