



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
 Superintendent**

MEMORANDUM

MLA-2021- 397

TO : **MRS. KARLA P. ANTONIO**, EPS II, Social Mobilization & Networking  
**MRS. CONSTANCE JOY E. SARNE**, PSDS, Siaton District 1  
**DR. MACRINA K. VILLALUZ**, PSDS, Siaton District 3  
**DR. HEIDE G. PETRAS**, PSDS, Siaton District 4  
**MRS. DEANNE BETH Q. MANABAN**, Nurse II  
**MRS. GUEIA N. SAMSON**, Nurse II  
**MR. FELIX III D. MOSQUEDA**, Nurse II

THRU PENC

**MR. NELSON G. AGIR**, School Head, Kabangkalan ES  
**MR. JOSEPH V. ALAGADMO**, School Head, Olambid ES  
**MRS. JEAN K. ENOLPE**, School Head, Bantolinao ES  
**MR. JAYSON C. SOLAMILLO**, School Head, Bunay ES  
**MR. SATURNINO Q. TINGUBAN**, School Head, Calangag ES

FROM : *Priscillo*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
 Schools Division Superintendent

9/7/2021

SUBJECT : **SCHEDULE OF INSTALLATION OF SOLAR PV SYSTEMS**

DATE : September 3, 2021

1. The One Meralco Foundation (OMF) and Power 4 All personnel assigned for the installation of the solar PV systems will be arriving from Manila on September 6, 2021.
2. Relative to their arrival, you are hereby requested to assign teachers and/or PTA members who can assist them in going to the recipient schools. Kindly coordinate with the assigned nurses who shall also assist the OMF-Power 4 All personnel.
3. The installation process will approximately take three (3) days, hence School Heads are requested to take charge of their meals and accommodation in the school.
4. Please be guided by the Installation Schedule below:

	SCHOOL	DATES
1	Calangag Elementary School	September 7 – 9, 2021
2	Bunay Elementary School	September 10 – 12, 2021
3	Bantolinao Elementary School	September 13 – 15, 2021
4	Olambid Elementary School	September 16 – 18, 2021
5	Kabangkalan Elementary School	September 19 – 21, 2021



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SEP 2021

5. School Heads of each school shall take charge of guiding the OMF-Power 4 All personnel to the next school, if it is within the same district. In cases where the next school is in another district, then the School Head shall endorse the personnel in the succeeding school's District Office.
6. The Focal person for School Energization Project, **Mrs. Karla P. Antonio** shall monitor the progress of the installation.
7. Teachers and non-teaching personnel who will be assigned to report on the installation schedule which fall on Saturdays and Sundays are entitled to service credits and compensatory time-off respectively.
8. For information, guidance, and compliance

SPP/JMA-MKP-NLR/SGOD/RBP/kpanton

