



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

MEMORANDUM

MLA-2021 521

TO : **DR. HENRIQUITO C. TEPACIA**
Public Schools District Supervisor
Manjuyod District II

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**
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Schools Division Superintendent

SUBJECT : **SUBMISSION OF REQUIRED DOCUMENTS
FOR TUPAS ES CONTRACT OF USUFRUCT**

DATE : **October 29, 2021**

1. Please be informed of the herein response from the Office of Legal Affairs, DepEd-Central Office dated October 27, 2021 of the follow-up letter regarding the request for SPA of the Contract of Usufruct of Tupas Elementary School.
2. Attached is a machine copy of the emailed response citing **item nos. 1, 2, for submission. Only item no. 3 was submitted to this Office.**
3. For compliance.

29 OCT 2021



From: Angeline Lana <angeline.lana@deped.gov.ph>
To: annabelle.ramirez100@deped.gov.ph

Content expires Jan 25, 2022

Tupas Elementary School, Manjuyod, Negros Oriental

Ma'am:

Oct 27, 2021, 3:17:44 PM

Good day!

This is relative to your follow-up as to the status of the SPA involving the proposed Contract of Usufruct between the DepEd-Tupas Elementary School with the Municipality of Manjuyod, Negros Oriental.

We would like to request for the following documents to be emailed at sto@deped.gov.ph the soonest receipt thereof:

1. Proof of ownership by the Municipal Government of Manjuyod over the 420 square meter subject property of the proposed Contract of Usufruct;
2. Copy of the Tax Declaration and/or Real Property Tax Clearance; and
3. Sangguniang Panlalawigan Resolution allowing its Local Chief Executive to enter into a Contract of Usufruct with the DepEd.

Thank you very much.

Kind Regards,

Ms. Lana
Senior Technical Assistant I
Sites Titling Office