

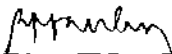


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools
Division Superintendent

MEMORANDUM
MLA-2021 629

TO : **DR. HENRIQUITO C. TEPACIA**
Public Schools District Supervisor
Manjuyod District II

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **REQUEST FOR SUBMISSION OF REQUIRED**
DOCUMENTS FOR TUPAS ES
CONTRACT OF USUFRUCT

DATE : **December 24, 2021**

1. Please be informed of the herein response from the Office of Legal Affairs, DepEd-Central Office dated December 10, 2021 regarding the request for SPA of the Contract of Usufruct of Tupas Elementary School. It can be noted that this is the 2nd request for the submission of the required documents. Attached please find a copy of **Memorandum MLA-2021-521** dated October 29, 2021 with same request.

2. Attached is a machine copy of an email dated December 10, 2021 citing **item nos. 1, 2, 3, for submission.**

3. For compliance.

Tupas ES in Manjuyod I District, Negros Oriental

Inbox



Angeline Lana

Fri, Dec 10, 4:20 PM
(12 days ago)

to me

Ma'am:

May we respectfully request for the copy of the following documents to be emailed at sto@deped.gov.ph

1. Proof of ownership by the LGU - Manjuyod over the 420 sq.m.(OCT/TCT)
2. Copy of Tax Declaration and/or Real Property Tax Clearance; and
3. Sangguniang Resolution authorizing its Local Chief Executive to enter into Usufruct Agreement with the DepED.

Further, we would like to inform you that the term should be for perpetual use by Tupas ES over the subject property.

Thank you very much.

Ms. Lana
Senior Technical Assistant I
Sites Titling Office