




Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Negros Oriental

**Office of the Schools Division
 Superintendent**

MEMORANDUM
 MLA-2021-91

TO : **Public Schools District Supervisors (PSDSs) of the Districts Concerned
 School Heads of the concerned districts
 Presidents of Faculty Clubs of the schools of the concerned districts
 Presidents of District Teachers' Association of the concerned districts**

FROM : **SENEN PRISCILLO P. PAULIN, CESO V** 
 Schools Division Superintendent
 Office of the Schools Division Superintendent
 2/20/2021

SUBJECT : **WORKSHOP ON GRIEVANCE PROCESS FOR SCHOOL AND DISTRICT
 GRIEVANCE COMMITTEE**

DATE : February 24, 2021

1. Please be informed that there will be a **One-Day Workshop on Grievance Process** for the PSDSs; School heads; President of Faculty Clubs of the schools (if there is any); Presidents of the District Teachers' Association; **OR** at least **three members of the existing Grievance Committees** in the School and District concerned.

2. This will be conducted in 4 batches. **Please see attached list of districts and schools** per batch. The following are the schedules per batch:

April 6, 2021 (Batch 1) <u>Venue: Girl Scout Building</u>	April 8, 2021 (Batch 2) <u>Venue: Girl Scout Building</u>	April 13, 2021 (Batch 3) <u>Venue: Girl Scout Building</u>	April 15, 2021 (Batch 4) <u>Venue: Girl Scout Building</u>
Amlan La Libertad I	Jimalalud	Bindoy II Mabinay I	Manjuyod I Mabinay II

3. Participants are requested to come on time. **Registration** starts at **8:00 in the morning**. Workshop starts at **9:00 o'clock in the morning and ends at 5 o'clock in the afternoon**.

4. Food (**breakfast, lunch and 2 snacks**) will be served and shall be charged to **Legal Section's budget from GASS** while traveling and other incidental expenses of participants shall be charged against school MOOE/local funds, whichever is applicable, subject to the usual accounting and auditing rules and regulations.

5. The Public Schools District Supervisors (PSDSs) concerned may send his/her authorized representative if he/she so desires.

6. This serves as **TRAVEL ORDER**.

7. For the information, guidance and compliance of all concerned.

03 MAR 2021



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644/225-1623
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**BATCH 1 (April 6, 2021)
 Venue: GIRL SCOUT BUILDING**

AMLAN District: NIDA L. BERSABAL, PSDS		LA LIBERTAD I District: ADELA B. ARAULA, DIC	
SCHOOL HEADS of the following schools under Amlan and La Libertad I Districts:			
1.	Amlan CES	1.	Biga-a ES
2.	Bio-os ES	2.	Eli ES
3.	Cañete ES	3.	Guihob ES
4.	Cantalina ES	4.	La Libertad CES
5.	Jantianon ES	5.	La Libertad North PS
6.	Aurelio Ibero MES	6.	Mambulod ES
7.	Martin C. Benjamin MES	7.	Manghulyawon ES
8.	Panusuan ES	8.	Manluminsag ES
9.	Silab ES	9.	Pitogo ES
10.	Tandayag ES	10.	San Jose ES
11.	Amlan NHS	11.	Talaon ES
12.	Jantianon NHS	12.	Talostos ES
13.	Silab CHS	13.	La Libertad TVS
14.	ANHS-Jugno HS		
***Additional Participants for Batch 1:			
a) Presidents of Faculty Clubs per school, if there is any			
b) President of District Teachers' Association			

**BATCH 2 (April 8, 2021)
 Venue: GIRL SCOUT BUILDING**

JIMALALUD District: ERNESTO C. PACULANANG, PSDS	
SCHOOL HEADS of the following schools under Jimalalud District:	
1.	Aglahug ES
2.	Agutayon ES
3.	Apanangon ES
4.	E Martinez MES (Bae)
5.	Balaas PS
6.	Bangcal ES
7.	Banog ES
8.	Buto PS
9.	Cabang ES
10.	Camandayon ES
11.	Cangharay ES
12.	Irene ES
13.	Jimalalud CES
14.	Jimalalud CES
15.	Lacaon ES
16.	Mahanlod ES
17.	Mababago ES



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18. Mambaid ES
19. Mongpong PS
20. Owacan ES
21. Pacuan ES
22. Sampinon ES
23. Talamban ES
24. Tamao ES
25. Yli ES
26. JNHS
27. JNHS-Tamao Ext.
28. Owacan PCHS
29. Tamao HS
***Additional Participants for Batch 2:
a) Presidents of Faculty Clubs per school, if there is any
b) President of District Teachers' Association

BATCH 3 (April 13, 2021)
Venue: GIRL SCOUT BUILDING

BINDOY 2 District: ANTONIETA C. OLORES, PSDS	MABINAY I District: VILMA S. SUMAGAYSAY, PSDS
SCHOOL HEADS of the following schools under Bindoy II and Mabinay I Districts:	
1. Calatagan ES	1. Barang-barang PS
2. Canluto ES	2. Canggohob ES
3. Capipines ES	3. Cansal-ing ES
4. Danao ES	4. Cantombol ES
5. Domolog ES	5. Capanun-an ES
6. Mantahaw ES	6. Dagbasan ES
7. Matobato ES	7. DCCTMES
8. Nalundan ES	8. Lamdas ES
9. Pagsalayon ES	9. Lanot PS
10. Talaptapan ES	10. Pantao Brgy Site ES
11. Tinaogan ES	11. Pantao ES
12. Demetrio L. Alviola NHS	12. PGSMES
13. DLANHS-Nalundan Ext.	13. Tingtingon ES
	14. Benedicto P Tirambulo MHS (Paniabonan)
	15. Campanun-an HS
	16. Canggohob HS
	17. Cansal-ing PCHS
	18. Pantao NHS
	19. Mayaposi CHS
***Additional Participants for Batch 3:	
a) Presidents of Faculty Clubs per school, if there is any	
b) President of District Teachers' Association	



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**BATCH 4 (April 15, 2021)
Venue: GIRL SCOUT BUILDING**

MANJUYOD I District: HAZEL E. ARGONCILLO, PSDS	MABINAY II District: VILMA A. TAGUIBULOSAN, PSDS
SCHOOL HEADS of the following schools under Manjuyod I and Mabinay II Districts:	
1. Bagtic ES	1. Alagasihian ES
2. Campuyo ES	2. Arebasores ES
3. Dungoan ES	3. Bagtic ES
4. Kayotesan ES	4. Baliw ES
5. Lamogong ES	5. Barras ES
6. Locay ES	6. Bulwang ES
7. Managba ES	7. Campo-aling ES
8. Mandalupang ES	8. Danawan ES
9. Matambok ES	9. Himocdungon ES
10. Sagrada ES	10. Lower Capanun-an ES
11. Sampiniton ES	11. Lumbangan CS
12. San Jose ES	12. Mampalasan ES
13. Sotero A. Singco MES	13. Tara ES
14. Tanglad ES	14. Bagtic NHS
15. Kauswagan HS	15. Barras ANHS
16. Panciao HS	16. Tara PCHS
17. Sampiniton HS	
***Additional Participants for Batch 4:	
a) Presidents of Faculty Clubs per school, if there is any	
b) President of District Teachers' Association	

SPP/PCL-NLR/ETS/mdp



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