



BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING

OPENING OF BIDS

9:00 AM; August 2, 2021

2nd floor Library Hub, DepEd Negros Oriental

I. ATTENDANCE

Present:

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|---|----------------------------|
| 1. Dr. Joelyza M. Arcilla | Chairperson |
| 2. Dr. Rachel B. Picardal | Vice – Chairperson |
| 3. Dr. Antonio B. Baguio, Jr. | Regular Member |
| 4. Ms. Dae Habalo | Regular Member |
| 5. Dr. Carmelita A. Alcalá | Regular Member |
| 6. Dr. Emma S. Mate | Regular Member |
| 7. Mr. Dennis Andalajao | Alternate Member |
| 8. Dr. Donre B. Mira | Alternate Member |
| 9. Mrs. Karla P. Antonio | Secretariat Chairperson |
| 10. Dr. Ruby Jean Estrelita M. Bidaure (Virtual) | Secretariat Member |
| 11. Ivone Marie M. Villafranca (Virtual) | Secretariat Member |
| 12. Ms. Ma. Irene Cecilia A. Elemia | Secretariat Member |
| 13. Mr. Marx Lee Badon | Secretariat Member |
| 14. Jesse John E. Pagasian | Secretariat Member |
| 15. Amabel A. Herrera | Secretariat Member |
| 16. Mr. Andrie P. Amor | Secretariat Member |
| 17. Dr. Regina Empeso | TWG |
| 18. Mr. Allan Tabio | TWG |
| 19. Jay Ann Sendiona | Representative, Copylandia |
| 20. Saturnino Patrimonio Jr | Representative, Copylandia |
| 21. Anne Rosalie Patrimonio | Representative, Copylandia |
| 22. Kent Macias | Representative, U-BIX |
| 23. Rhanel S. Era | Representative, Photopro |

II. PRELIMINARIES

The Chairperson of the Bids and Awards Committee Dr. Joelyza M. Arcilla, with the presence of the members of the BAC, and the bidders closed the submission of the bidding documents at exactly 9:00 AM at the 2nd floor, Library Hub, DepEd Negros Oriental.

III. CALL TO ORDER

The meeting started with the Philippine National Anthem led by Dr. Regina Empeso followed by a prayer led by BAC Member Mrs. Dae P. Habalo.

BAC Secretariat Member Mr. Andrie P. Amor, introduced the participants for the opening of Bids. A quorum was established.

Dr. Joelyza M. Arcilla, BAC Chairperson and presiding officer, then called the meeting to order.

50 **III. OPENING OF BIDS**

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52 **LEARNING RESOURCES ON THE IMPLEMENTATION OF BE LCP**

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54 BAC Chairperson Dr. Joelyza M. Arcilla, together with BAC Vice-Chairperson Dr. Rachel
55 B. Picardal as well as the BAC Regular members, and TWG opened the technical and
56 financial documents for each bidder.

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58 No concerns were found for all 3 Bidders during the assessment of the Documents
59 submitted.

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61 The evaluation of the requirements ended at 9:42 AM

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63 BAC Chairperson, Dr. Joelyza M. Arcilla read the Abstract of Bids (As Read) as soon as
64 the assessment was completed for all the Bid Proposals.

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NAME OF BIDDER/S	TOTAL BID AMOUNT	REMARKS
U-BIX CORPORATION	₱ 2, 715, 793.60	Lowest Complying Bid
PHOTOPRO TRADING AND GENERAL MERCHANDISING, CO.	₱ 3, 070, 360.00	Complying Bid
COPYLANDIA OFFICE SYSTEMS CORPORATION	₱ 3, 191, 035.00	Complying Bid

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67 Dr. Joelyza M. Arcilla declared UBIX Company as the Lowest Complying Bid for Abstract
68 of Bids (As Read).

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70 BAC Chairperson, Dr. Arcilla requested for the lowest complying bidder U-BIX
71 Corporation to provide the samples of the RISO MASTER CV; STRIPPER PAD and
72 TUBES INK on August 3, 2021 at the supply office and an on-site post qualification will
73 be conducted on August 4, 2021.

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75 A query was raised by a representative from Copylandia Office Systems
76 Corporation wherein they wanted to clarify if the technical specification will be
77 thoroughly checked. They were concerned of the RISO rolls to be provided since they
78 were the supplier of the copy machines.

79
80 BAC Chairperon Dr. Arcilla assured the representative of Copylandia Office Systems
81 Corporation that the samples and the documents to be submitted by the lowest
82 complying bidder will be checked thoroughly. If in case the lowest complying bid fails to
83 meet the required specifications and documents, the next lowest complying bidder will
84 be notified for evaluation.

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87 **IX. ADJOURNMENT**

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89 There having no other matters and concerns from the Bidder Representatives and the
90 BAC members, Dr. Antonio B. Baguio Jr. moved to adjourn the meeting and it was
91 seconded by Dr. Emma Mate. The Opening of Bids ended at 10:10 AM.

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96 Prepared by:

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MA. IRENE CECILIA A. ELEMIA

101 BAC Secretariat Member.

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104 Checked by:

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KARLA P. ANTONIO

109 BAC Secretariat Chairperson

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112 Noted:

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JOELYZA M. ARCILLA, Ed.D

117 BAC Chairman