



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

---

**Office of the Schools  
Division Superintendent**

INTER-OFFICE MEMORANDUM  
OSDS-IM-2020 01

TO : **MS. MA. JENNIFER P. PIODOS**  
**Accountant III**

FROM : *MPaulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
**Schools Division Superintendent**  
1/5/2021

SUBJECT : **APPROVAL OF WFH OF MS. IREEN SAYCON, ADAS III**

DATE : January 5, 2021

---

Please be informed that this Office has approved the request of **MS. IREEN SAYCON, Administrative Assistant III, Finance Section**, with medical diagnosis of Odontogenic cyst Left maxilla S/P Interior Maxillectomy to be on a Work-From-Home arrangement within the period of December 28, 2020 to January 15, 2021, as recommended by Dr. Karina Louise De La Cruz, MD, Medical Officer III.

Please be guided accordingly.

06 JAN 2021



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-0667 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph