



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Negros Oriental

BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING
PRE-BID CONFERENCE
9:00 AM; August 10, 2021
2nd Floor Library Hub, DepEd Negros Oriental

I. ATTENDANCE

Present:

Face-to-Face

- | | |
|-----------------------------------|---------------------------------|
| 1. Dr. Rachel B. Picardal | Vice-Chairperson |
| 2. Dr. Donre B. Mira | BAC Alternate Member |
| 3. Mr. Marx Lee Badon | Secretariat Member |
| 4. Mr. Jesse John Pagasian | Secretariat Member |
| 5. Ms. Ma. Irene Cecilia Elemia | Secretariat Member |
| 6. Ms. Ivone Marie M. Villafranca | Secretariat Member |
| 7. Ms. Amabel A. Herrera | Secretariat Member |
| 8. Mr. Kenneth Misamis | Representative, Medical Section |
| 9. Mr. Brent John D. Transmonte | Representative, Medical Section |

Virtual:

- | | |
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| 10. Dr. Joelyza M. Arcilla | Chairperson |
| 11. Dr. Carmelita C. Alcala | Regular Member |
| 12. Dr. Emma S. Mate | Regular Member |
| 13. Dr. Antonio B. Baguio Jr | Regular Member |
| 14. Ms. Dae P. Habalo | Regular Member |
| 15. Mr. Dennis Charl F. Andalajao | BAC Alternate Member |
| 16. Dr. Regina Empeso | TWG Member |
| 17. Mrs. Karla P. Antonio | Secretariat Chairperson |
| 18. Dr. Ruby Jean EM Bidaure | Secretariat Member |
| 19. MESAM Trading Representative | |

II. CALL TO ORDER

The meeting started with a prayer and a nationalistic song played through an audio-visual presentation.

BAC Secretariat Member, Mr. Jesse John Pagasian called the roll of the present members and bidders as well as the virtual attendees.

A quorum was declared.

The meeting was called to order by Dr. Rachel B. Picardal, Vice-Chairperson of the Bids and Awards Committee (BAC), and presiding officer at 9:00 AM.

III. PRE-BID CONFERENCE

BAC Vice-Chairperson Dr. Rachel B. Picardal announced to the body that there were no prospective bidders present in person, however, the pre bid conference must proceed. The BAC Vice-Chairperson, Dr. Rachel B. Picardal read the Invitation to Bid and Technical Specifications for the Provision of Insulated Coolers and Provision and Door-to Door Delivery of Freezing Appliances.

54 Dr. Rachel B. Picardal further announced that the Opening of Bids is scheduled on
55 August 23, 2021 at 9:00 AM at 3rd Floor Conference Room.

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57 BAC Vice-Chairperson Dr. Rachel B. Picardal asked the bidder if there were questions
58 and clarification on the procurement specifications.

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60 A representative from MESAM Trading asked if it is possible to bid for letter a or letter
61 b only of Lot 1 in the Provision of Insulated Coolers and Provision and Door-to Door
62 Delivery of Freezing Appliances.

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64 BAC Vice-Chairperson Dr. Rachel B. Picardal said that since both goods are in lot 1 it
65 should be bid as one.

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67 BAC Vice-Chairperson Dr. Rachel B. Picardal also mentioned that the recipient of the
68 goods from the different districts will be posted in the Bid Bulletin for the bidders'
69 information.

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71 BAC Chairperson Dr. Joelyza M. Arcilla asked if the Technical Specification was clearly
72 given to the bidders.


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74 BAC Vice-Chairperson Dr. Rachel B. Picardal said it was clearly provided earlier and
75 there were no questions about it.

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78 **IV. ADJOURNMENT**

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80 There having no other matters and concerns BAC Alternate Member Dr. Donre B. Mira
81 moved to adjourn the meeting and it was seconded by BAC Member Dr. Emma S. Mate.

82
83 The meeting ended at 9:25 AM.

84
85 Prepared by:

86 
87 **IVONE MARIE M. VILAFRANCA**
88 BAC Secretariat Member

89
90 Attested by:

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93 **KARLA P. ANTONIO**
94 BAC Secretariat Chairperson

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97 Noted:

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100 **JOELYZA M. ARCILLA EdD**
101 BAC Chairperson

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