



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE MEETING
PRE-BID CONFERENCE
2:00 PM; August 10, 2021
2nd Floor Library Hub, DepEd Negros Oriental

I. ATTENDANCE

Present:

Face-to-Face

1. Dr. Rachel B. Picardal	Vice-Chairperson
2. Dr. Emma S. Mate	BAC Regular Member
3. Dr. Donre B. Mira	BAC Alternate Member
4. Dr. Ruby Jean EM Bidaure	Secretariat Member
5. Mr. Marx Lee Badon	Secretariat Member
6. Mr. Jesse John Pagasian	Secretariat Member
7. Ms. Ma. Irene Cecilia Elemia	Secretariat Member
8. Ms. Ivone Marie M. Villafranca	Secretariat Member
9. Ms. Amabel A. Herrera	Secretariat Member
10. Mr. Andrie P. Amor	Secretariat Member
11. Mrs. Ester I. Nuez	Representative, Medical Section
12. Mrs. Razzil P. Nocete	Representative, GSP
13. Ms. Mi Amor B. Solar	Representative, RPB Commercials
14. Ms. Lucille C. Valeña	Representative, V Five Marketing
15. Mr. Emmanuel Piramide	Representative, Tsaleach Trading
16. Ms. Genalyn Paye	Representative, J:Khezznov Trading

Virtual:

17. Dr. Joelyza M. Arcilla	Chairperson
18. Dr. Carmelita C. Alcala	Regular Member
19. Dr. Antonio B. Baguio Jr	Regular Member
20. Ms. Dae P. Habalo	Regular Member
21. Mr. Dennis Charl F. Andalajao	BAC Alternate Member
22. Mrs. Karla P. Antonio	BAC Secretariat Chairperson
23. MESAM Trading Representative	

II. CALL TO ORDER

The meeting started with a prayer and a nationalistic song played through an audio-visual presentation.

BAC Secretariat Member, Ms. Ma. Irene Cecilia A. Elemia called the roll of the present members and bidders as well as the virtual attendees.

A quorum was declared.

The meeting was called to order by Dr. Rachel B. Picardal, Vice-Chairperson of the Bids and Awards Committee (BAC), and presiding officer at 2:00 PM.

III. PRE-BID CONFERENCE

BAC Vice-Chairperson Dr. Rachel B. Picardal announced to the body that there were prospective bidders present in person as well as in virtual, the pre bid conference took

54 place. The BAC Vice-Chairperson, Dr. Rachel B. Picardal read the Invitation to Bid and
55 Technical Specifications for the Provision of Medical Supplies and Equipment, Lot 2.

56
57 Dr. Rachel B. Picardal further announced that the Opening of Bids is scheduled on
58 August 23, 2021 at 2:00 PM at 3rd Floor Conference Room.

59
60 BAC Vice-Chairperson Dr. Rachel B. Picardal said that since medical supplies and
61 equipment are in lot 1 it should be bid as one. All vitamins should have at least 2 years
62 expiry date, she added.

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64 BAC Vice-Chairperson Dr. Rachel B. Picardal also reminded the prospective bidders to
65 fully comply and carefully review the necessary documents to be submitted during
66 Opening of Bids.

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68 A representative from V Five Marketing, Ms. Lucille C. Valeña made a clarification about
69 the expiry of the vitamins because in their certification from the manufacturer the shelf
70 life of the Vitamins C was only 18 months and not 2 years.

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72 BAC Vice-Chairperson Dr. Rachel B. Picardal said that they will look on it and if it's
73 really 18 months, a supplemental bid will be posted.

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75 Another representative from RPB Commercials, Ms. Mi Amor B. Solar made a
76 clarification about the title and amount that they will bid, will it be the total amount for
77 the Lots 1 and 2 or Lot 2 only.

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79 BAC Vice-Chairperson Dr. Rachel B. Picardal said that they will just use the title and
80 the ABC of Lot 2.

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82 Representative from Tsaleach Trading, Mr. Emmanuel Piramide also asked if there was
83 a specific brand for vitamins.

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85 BAC Vice-Chairperson Dr. Rachel B. Picardal said that there is no specific brand,
86 however it should be Vit. C following the specific milligrams to provide one specific brand
87 that passed the technical specification.

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89 A representative from V Five Marketing, Ms. Lucille C. Valeña asked for the copies of the
90 Bidding Docs.

91
92 BAC Vice-Chairperson Dr. Rachel B. Picardal said that one (1) original copy and one (1)
93 copy one.

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95 Representative from RPB Commercials, Ms. Mi Amor B. Solar asked the number of days
96 that the supplies will be fully delivered.

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98 BAC Vice-Chairperson Dr. Rachel B. Picardal said that it should be fully delivered within
99 45 days.

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101 **IV. ADJOURNMENT**

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103 There having no other matters and concerns BAC Regular Member Dr. Emma S. Mate
104 moved to adjourn the meeting and it was seconded by BAC Alternate Member Dr. Donre
105 B. Mira.

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107 The meeting ended at 2:30 PM.
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Prepared by:



IVONE MARIE M. VILAFRANCA
BAC Secretariat Member

Attested by:



KARLA P. ANTONIO
BAC Secretariat Chairperson

Noted:



JOELYZA M. ARCILLA EdD
BAC Chairperson