

Republic of the Philippines Bepartment of Education

AUTHORITY TO TRAVEL

CONTROL NO.

155

REGION: 7 - Central Visayas

BUREAU/DIVISIUN/	SCHOOL: Negros Offen	. 1911	
Date of Filing	March 22, 2021		
Name & Designation	DENNIS CHARL F. ANDALAJAO – SEPS REGINA CLARINA E. EMPESO -EPS II MARSHA D. RUIZ – ADA I KECYLIEN JE Q. OMALE – ADA I		
Purpose of Travel	To observe the conduct of Computer-based EPT Exam at Bais City High School, Division of Bais City		
Period Covered (Inclusive of Travel Time)	March 22, 2021		
Please Check	✓Official Business □Official Time		
Venue/Destination	Bais City High School		
Expenses Covered	Travelling/Transportation and other incidental expenses (subject to the usual accounting and auditing rules and regulations)		
Fund Source (Pap Code/)	Division MOOE		
Recommending Approval:		Approved:	

RACHEL B. RICARDAL EdD Chief, SGOD

Date:

SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent

8/22/2021 Date: ___