



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

02 JUN 2021  
 021.1085  
 8  
 RECORD SECTION

**AUTHORITY TO TRAVEL**

CONTROL NO:

301

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental**

|   |   |
|---|---|
| <b>Date of Filing</b>   | May 21, 2021  |
| <b>NAME</b>   | <b>Janet L. Gaddi</b>   |
| <b>Permanent Station</b>  | DepEd Division of Negros Oriental   |
| <b>Purpose of Travel</b>  | <b>Render Health care to teaching and non-teaching personnel in the Division Office</b>   |
| <b>Activity Organized/<br/>Sponsored By</b>   | DepEd, Division of Negros Oriental  |
| <b>Period Covered<br/>(Inclusive of Travel<br/>Time)</b>  | <b>June 1-4, 7-11, 14-18, 21-25, 28-30, 2021</b>  |
| <b>Please Check</b>   | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time  |
| <b>Venue/Destination</b>  | DepEd, Division of Negros Oriental  |
| <b>Expenses Covered</b>   | Travel and Incidental Expenses<br>(subject to usual accounting and auditing rules and regulations)  |
| <b>Fund Source<br/>(Pap Code/...)</b>   | Division MOOE   |
| <b>Recommending Approval:</b>   | <b>Approved:</b>  |
| <p><i>Rachel B. Picardal</i><br/> <b>RACHEL B. PICARDAL EdD</b><br/>         SGOD, Chief Education Supervisor</p> <p>Date: <u>5/31/2021</u></p> | <p><i>Senen Priscillo P. Paulin</i><br/> <b>SENEN PRISCILLO P. PAULIN, CESO V</b><br/>         Schools Division Superintendent</p> <p>Date: <u>6/2/2021</u></p> |



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph