



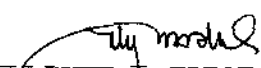
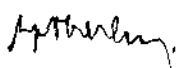
Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

RECEIVED  
 NO: 021-2340  
 DATE: 12/10/2021  
 BY: [Signature]  
 RECORD SECTION

**AUTHORITY TO TRAVEL**

CONTROL NO.  
 685

**REGION:** Region VII  
**BUREAU/DIVISION/SCHOOL:** Negros Oriental

<b>Date of Filing</b>	December 10, 2021
<b>NAME</b>	REGINA CLAPINA E. EMPESO
<b>Position</b>	Education Program Specialist II
<b>Permanent Station</b>	Division of Negros Oriental - SGOD
<b>Purpose of Travel</b>	Turnover and Distribution of Donated Learning Resources
<b>Activity Organized/ Sponsored by</b>	Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	December 13, 2021
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Station 2
<b>Expenses Covered</b>	Travelling, food and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>	<b>Approved:</b>
 <b>RACHEL B. PICARDAL EdD</b> SGOD, Chief Education Supervisor	 <b>SENEP PRICILLO P. PAULIN, CESO V</b> Schools Division Superintendent
Date: _____	Date: 12/10/2021