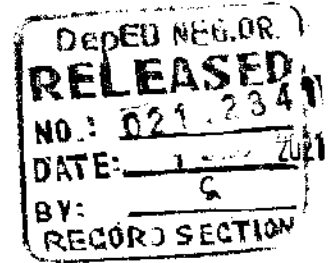




Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 Schools Division of Negros Oriental





## AUTHORITY TO TRAVEL

CONTROL NO.

684

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: Negros Oriental**

<b>Date of Filing</b>	December 10, 2021	
<b>NAME</b>	<b>DAE P. HABALO</b>	
<b>Position/Designation</b>	SEPS P&R	
<b>Permanent Station</b>	SDO Negros Oriental	
<b>Purpose of Travel</b>	<b>Validation of 2022 WFPs and Consolidated HRTD 2022 Activities</b>	
<b>Activity Organized/Sponsored by</b>	DepEd Region VII	
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	December 11, 2021 <i>(Entitled for service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order No. 53, s. 2003 - Updated Guidelines on Grant of Vacation Service Credits to Teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 02, s.2004 on Non-Monetary Remuneration for Overtime Services Rendered)</i>	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <span style="margin-left: 100px;"><input type="checkbox"/> Official Time</span>	
<b>Venue/Destination</b>	Division Office	
<b>Expenses Covered</b>	Travelling, food and other incidental expenses (subject to the usual accounting and auditing rules and regulations)	
<b>Fund Source</b> <b>(Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>	<b>Approved:</b>	
 <b>RACHEL B. PICARDAL EdD</b> Chief, SGOD	 <b>SENEP PRISCILLO P. PAULIN, CESO V</b> Schools Division Superintendent	
Date: <u>12/10/2021</u>	Date: <u>12/10/2021</u>	