



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RECEIVED  
 021.2290  
 DATE: 17 DEC 2021  
 RECORD SECTION

ANNEX A

**AUTHORITY TO TRAVEL**

CONTROL NO:

660

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division of Negros Oriental**

<b>Date of Filing</b>	December 1, 2021
<b>NAME/Designation</b>	<b>ESTELA S. VELASCO</b>
<b>Permanent Station</b>	Dauin
<b>Purpose of Travel</b>	Fieldwork
<b>Activity Organized/ Sponsored By</b>	DepEd SDO Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	December 6&7, 2021
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Bindoy District Office & DLANHS JNHS
<b>Expenses Covered</b>	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE

**Recommending Approval:**

**Approved:**

*R. Picardal*  
**RACHEL B. PICARDAL, EdD**  
 SGOD, Education Chief Supervisor

*Senen Paulin*  
**SENEN PRISCILLO P. PAULIN, CESO**  
**V**

Schools Division Superintendent

Date: 12/3/2021

Date: 12/27/2021



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph