



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

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## AUTHORITY TO TRAVEL

CONTROL NUMBER

674

REGION: VII

BUREAU/DIVISION: NEGROS ORIENTAL

Date of Filing

November 22, 2021

Name/Position/Designation

**JOSEPH R. GEMINA**  
Division DRRM Coordinator

Permanent Station

SDO Negros Oriental

Purpose of Travel

Attend the Planning Workshop for the Updating of the Negros Oriental Provincial DRRM Plan (PDRRMP)

Activity Organized/  
Sponsored By

SGOD - DRRM

Period Covered

November 22-24, 2021

*(Inclusive of Travel Time)*

Please Check

Official Business  Official Time

Venue / Destination

LDRRMO Operation Center, Capitol Area, Dumaguete City

Expenses Covered


Transportation & other incidental expenses  
*(subject to the usual accounting and auditing rules and regulations)*

Fund Source  
(PAP Code/....)

DRRM Funds / Local Funds

Recommending Approval:

Approved:

  
**RACHEL B. PICARDAL, ED.D.**  
Chief, SGOD

  
**SENEP PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Date:

11/22/2021

Date:

11/22/2021