



Republic of the Philippine  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO: 021-2040  
DATE: 03 NOV 2021  
SECTION

CONTROL NUMBER

570

## AUTHORITY TO TRAVEL

REGION: VII

BUREAU/DIVISION: NEGROS ORIENTAL

Date of Filing

November 3, 2021

Name/Position/Designation

**JOSEPH R. GEMINA**  
Division DRRM Coordinator

**PHILP TUBOG**  
Engineer III

**EINSTEIN CIMA FRANCA**  
Division Engineer

**DESIDERIO QUITOY JR**  
Division Electrician

*Through the PSDS/DIC*

**JOHN KEVIN C. INOVENO**, District DRRM Coordinator  
**EDGAR ALAGA**, District DRRM Alternate

Permanent Station

SDO Negros Oriental

Purpose of Travel

- To conduct ocular inspection on falling tree incident and monitoring on the implementation of DRRM comprehensive school safety initiatives.

Activity Organized/  
Sponsored By

SGOD - DRRM

Period Covered

November 10-11, 2021

(Inclusive of Travel Time)

Please Check

Official Business  Official Time

Venue / Destination

Apo High School, Apo Elementary School (Dauin District)

Expenses Covered

Transportation & other incidental expenses  
(subject to the usual accounting and auditing rules and regulations)


Fund Source

DRRM Funds / Local Funds

(PAP Code/....)

Recommending Approval:

Approved:

  
**RACHEL B. PICARDAL, ED.D.**  
Chief, SGOD

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Date: 11/3/2021

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