

SPP/PC
December



Republic of the Philippines
Department of Education

021-2245
REC'D - LEL 2021
C
REPORT SECTION

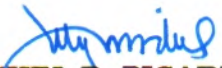
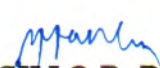
AUTHORITY TO TRAVEL

CONTROL NO.

639

REGION:

BUREAU / DIVISION / SCHOOL:

Date of Filing	November 29, 2021
NAME	ENGR. PHILIP TUBOG MS. KARLA P. ANTONIO
Position / Designation	Division Engineer III Education Program Specialist II
Permanent Station	SDO Negros Oriental
Purpose of Travel	To attend the One Meralco Foundation Community Partnership Engagement and Turn-Over Ceremony
Activity Organized / Sponsored by	SGOD in partnership with One Meralco Foundation
Period Covered <i>(Inclusive of Travel Time)</i>	November 30, 2021
Please Check	<input type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue / Destination	Kabankalan ES, Siaton District *attendance to the activity shall merit a Compensatory Time Off considering that November 30 is a holiday
Expenses Covered	Transportation/per diem & other incidental expenses incurred (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code / ...)	Division MOOE/local funds
Recommending Approval:	Approved:
 RACHEL B. PICARDAL EdD Chief, SGOD	 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent
Date: <u>11/24/2021</u>	Date: <u>11/29/21</u>